

# Curriculum Vitae

**Female**

**D.O.B. 01 August 1999**

**Number of years working in industry: 1 year 0 months**

**Candidate ID Number:** 83990

**Nationality:** British

**Language Skills:**

Fluent: English

**Permitted to work in:** UK - United Kingdom

**Position Sought:** Assistant Manager, Receptionist

## Personal Statement

Seeking work in national locations

## Employment History:

**September 2019 - September 2020 - Receptionist** at (most recent employer hidden for confidentiality) London, UK  
- United Kingdom, (Hair Salon)

### Duties included:

- Stock taking
- taking and cancelling bookings
- setting up salon
- Following Covid regulations
- Taking card and cash payments
- Cashing up
- Hitting/setting targets for salon
- Dealing with complaints
- Restocking shelves
- Tea/Coffee/Wine
- Handing out promotion leaflets
- Meeting and greeting customers

### Products worked with:

I have worked with L'Oréal, purology, Redken, source

## Education and Qualifications:

**2016 London college of beauty therapy**

Level 2

Beauty therapy level 2

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