

# Curriculum Vitae

**Female**

**D.O.B. 06 August 1992**

**Number of years working in industry:**

**6 years 1 month**



**Candidate ID Number:** 80661

**Nationality:** Spanish

**Language Skills:**

Fluent: English, Spanish

Basic: Italian

**Permitted to work in:** European Union, UK - United Kingdom

**Position Sought:** Receptionist

## Personal Statement

Seeking work in international locations

## Employment History:

**January 2020 - Present - Receptionist** at (most recent employer hidden for confidentiality) The Mad Hatter Hotel, UK - United Kingdom, (5 Star Hotel Spa)

### Duties included:

Giving a warm welcome to the guest. Organizational and leadership tasks. Daily Reports to the managers. Taking the payments, balancing shift by shift, communication with my team. Giving a hand to another teams, like the bar and the housekeeping, answer the phone calls and the emails.

### Products worked with:

No I did not work with products.

## Education and Qualifications:

### 2020 Trained in house

Degree

Hotel management

### 2012 School of Arts TAI

Master Communication and TV broadcast.

CV created at [www.spastaff.com](http://www.spastaff.com)

