

# Curriculum Vitae

Female

D.O.B. 06 December 1987

Number of years working in industry:

13 years 1 month



**Candidate ID Number:** 53343

**Nationality:** British

**Language Skills:**

Fluent: English

Basic: Spanish

**Permitted to work in:** UK - United Kingdom

**Position Sought:** Spa Consultant, Salon Manager, Assistant Manager, Receptionist

## Personal Statement

I am a people person! I am empathetic, kind hearted, calm and generous. My goal is to run a spa with very happy clients and very happy staff!

Seeking work in national and international locations and cruise ships

## Employment History:

**January 2014 - Present - Reception Manager** at (most recent employer hidden for confidentiality) London , UK - United Kingdom, (Home/Mobile)

### Duties included:

- Managing rota
- Managing holiday
- Staff management
- Stock count
- Stock control
- KPIs
- Client services
- Cashing up and opening and closing spa
- Invoicing

### Products worked with:

- Carita
- Decleor
- Environ
- Josh Wood colour
- Oribe
- Essie
- OPI
- Natura bisse
- Aromatherapy Associates
- Elemental Herbology
- Jessica

**July 2015 - December 2015 - Receptionist** at Josh Wood hair salon , Josh Wood hair salon , UK - United Kingdom,

(Hair Salon)

**Duties included:**

- Client services

**Products worked with:**

- Jessica
- Josh Wood
- Oribe
- This works

**January 2013 - January 2014 - Reception Manager** at Spa Illuminata , London. , UK - United Kingdom, (Day Spa)

**Duties included:**

- Managing rota
- Managing stock take
- Cash handling
- Ordering stock and managing stock

**Products worked with:**

- Carita
- Decleor
- Environ
- Jessica

**Education and Qualifications:**

**2013 London college of massage**

Diploma

Massage diploma

Indian head massage diploma

**2005 Enfield county**

A levels 2 Bs 1 C

GCSE 6 As 3 Bs

**Vocational Qualifications**

- IT excellent at word, excel, outlook,
- Opera, booking bug, I salon, Mindbody spa software

**Hobbies and Interests**

- Swimming
- Music
- Mediation

CV created at [www.spastaff.com](http://www.spastaff.com)

