

# Curriculum Vitae

**Female**

**D.O.B. 30 July 1992**

**Number of years working in industry: 9 years 10 months**

**Candidate ID Number:** 35701

**Nationality:** British

**Language Skills:**

Fluent: English

**Permitted to work in:** UK - United Kingdom

**Position Sought:** Receptionist, Retail Professional, Membership Sales Professional

## Personal Statement

I believe I am a dedicated person with a get up and go attitude. This can be proven in November 2011 when I left to work in the USA as an au pair. I always strive to the adventure.

Seeking work in international locations and on cruise ships

## Employment History:

**April 2016 - Present - Receptionist** at (most recent employer hidden for confidentiality) Bristol, UK - United Kingdom, (Skin Clinic)

### Duties included:

As a receptionist my role includes:

Meeting and greeting clients

Booking treatments

Ensure treatment rooms have relevant stock or equipment

Liase with manufactureures to arrange services or repairs

Ensure stock levels are correct

Payroll

Cashing up daily takings

## Education and Qualifications:

**2015 Various training places, Capital wholesale, Fusion training school, Aston and fincher wholesale**

Diploma

Eyelash extensions

Eyelash/brow tint

Spray tan

Waxing

Gel nails

Make up

## **Vocational Qualifications**

IT literate

First aid

CV created at [www.spastaff.com](http://www.spastaff.com)

