

Curriculum Vitae

Female

D.O.B. 15 May 1979

Number of years working in industry:

15 years 2 months



Candidate ID Number: 35164

Nationality: Pakistani

Language Skills:

Fluent: English, Urdu, Punjabi

Basic: Pushto, Arabic

Permitted to work in: Pakistan

Position Sought: Spa Manager, Salon Manager, Spa Co-ordinator, Assistant Manager, Head Therapist, Treatment Manager / Spa Trainer, Senior Therapist, Beauty Therapist, Skin Clinic Therapist, College Tutor, Retail Professional, Membership Sales Professional, Laser Therapist

Personal Statement

A highly creative, passionate, friendly, honest and hard working laser aesthetician, beauty therapist and cosmetologist with internationally recognized qualifications and 9+ years working experience in beauty industry, specialising in beauty/laser therapy and light based treatments, salon management and staff training, having proven ability to provide the necessary customer service and care required to ensure overall client satisfaction.

Experience and knowledge of working with aesthetic energy based devices including Lasers (KTP, Ruby, Pulsed Dye, Diode, Nd:YAG, ErYAG, YSGG, CO2), Intense Pulsed Light, Radiofrequency, Ultrasound, and Light Emitting Diodes and the important features in selecting each device and their appropriate aesthetic applications. Experience of providing laser treatments for all aesthetic indications on clients including the aesthetic consultation, treatment planning, pre and post care, choosing the appropriate device and treatment parameters and delivering the treatment.

Ability to carry out variety of treatments with confidence and competence on customers to help them look and feel the best they can.

Hands-on experience in aesthetics, retail, sales and management has proven to be extremely valuable and beneficial in my present occupation. 5+ years job experience gained in London from 2006-2010 working in management and supervisory roles. In the past, I have worked simultaneously in three salons. My only full time job is at Kukki's Beauty World, where I have been working since May 2010. At Zubaida's I have worked from 2012 -2016 by appointment and advance booking only, depending on my availability. At Indigo Salon, I worked only for six months as a theory teacher and demonstrator, one day a week only.

Looking for a Laser Therapist position or Salon/Spa Management Position with an exciting and innovative company that offers attractive salary, benefits, employment contract and work visa. Seeking work in national and international locations.

Employment History:

May 2010 - Present - Salon Manager at (most recent employer hidden for confidentiality) Wah, Pakistan, (High Street Salon)

Duties included:

Providing IPL treatments and Laser Aesthetic Treatments including laser and IPL hair removal, Laser and light source skin rejuvenation, treatment of vascular lesions, Ablative and Fractional resurfacing and tattoo removal.

Providing facial massages, peels, masks, and other necessary skin care.

Providing specialized electrical therapy facials such as vacuum suction, peeling, lymphatic drainage, high frequency and galvanic facials. Providing aftercare advice and homecare.

Performing skin evaluations and recommending appropriate skin treatment. Helping customers to complete medical questionnaires so any allergies or health issues are noted down.

Establishing and maintaining a strong relationship with client base to generate long term business, managing client records cards, client feedback, resolving client complaints in a timely, efficient manner and ensuring client satisfaction.

Attending demonstrations and other events to promote the business.

Making deposits, keeping financial records, budgeting, issuing payroll, paying vendors and ensuring all bills are paid.

Ensuring cleanliness of salon equipment, tools and work stations by employing proper sterilization and sanitization techniques according to health and safety standards and making sure that the reception, relaxation and treatment rooms are all immaculate, organized and tidy.

Compliance with health and safety legislation and ensuring all employees understand and follow the salon policy.

Developing and maintaining positive links with suppliers/product houses.

Ensuring proper display of retail products and keeping record of sales. Creating major sales and promotions of retail products and other marketing activities to increase sales.

Keeping inventory of products, inventory control, stock taking, ordering stock when needed and assessment of popular products for reordering and restocking.

Staff recruitment, selection, supervising, training and mentoring.

Arranging regular staff meetings for employee reviews and for reviewing and maintaining the utmost client service standards.

Dealing with grievance procedures, performance appraisals, setting targets and goals for employees.

Delivering theory lectures to cosmetology students, presentations and practical demonstrations for the purpose of student and staff training.

Applying makeup for brides, party makeovers, models, fashion shoots, TV and theatre.

Client consultation and assessment of customer needs, and giving advice about hair style and colour options.

Cutting, glossing, colouring, bleaching and highlighting hair.

Examining hair texture and condition to determine appropriate hair and scalp treatments.

Providing wet styling, thermal styling, permanent waving, hair relaxing and straightening services such as rebonding, xtenso and keratin treatments.

Educating customers on proper hair care, product uses and benefits. Recommending home care hair regimens and treatments.

Products worked with:

Dermalogica skincare and treatment products

Guinot skincare

Elemis skincare

Thalgo skincare

Jensens skincare

Vince skincare

Murad skincare

Golden girl skincare

Eveline skincare and cosmetics

Mac cosmetics

Urban decay cosmetics

Loreal cosmetics

Mabylline cosmetic

Maxfactor cosmetics

No.7 cosmetics

Body shop cosmetics

Artdeco makeup

Rimmel cosmetics

Borgois cosmetics

Mussarat Misbah Makeup

Kryalon makeup

Loreal Hair products, treatments and hair colour including majirel

Wella hair products and hair colour

Schwarzkopf hair products and hair colour including Igora

Uberliss hair products and treatments

Keune hair products and hair colour

Framesi hair colour

Indola hair colour

OPI manicure and pedicure

Essie manicure and pedicure

Cuccio manicure and pedicure

June 2012 - December 2016 - Beauty Therapist at Zubaida's ladies corner, Islamabad, Pakistan, (High Street Store)

Duties included:

Providing skin evaluations and treatments- by appointment only.

April 2015 - September 2015 - College Tutor at Indigo Salon and Training Centre, Islamabad, Pakistan, (High Street Salon)

Duties included:

Teaching and training students studying for professional and self grooming beauty courses

one to one makeup classes for clients

Products worked with:

Guinot

Dermalogica

Vince'

Uberliss

Loreal professional

Wella

mac cosmetics

kryalon cosmetics

May 2007 - December 2009 - Lettings and Sales negotiator at Hunter & Reeves, London, UK - United Kingdom, (High Street Store)

Duties included:

Canvassing

negotiation

management of properties

viewings

sending emails

phone calling

entertaining clients

training new staff members

Products worked with:

Real estate

December 2006 - May 2007 - Assistant Retail Manager at Unze' Shoes, London, UK - United Kingdom, (Product Company)

Duties included:

Reception

Mail order

Calling customers

Calling stores and franchises

Report writing

administrative duties

stock taking

data entry on company's software

organizing information

Products worked with:

Computer

Phone

June 2005 - September 2006 - Sales executive at Mobilink GSM, Wah , Pakistan, (Product Company)

Duties included:

Products worked with:

Aiming to achieve monthly or annual targets, reviewing sales performance, negotiating contracts and packages, maintaining accurate records, sales visits, establishing new business.

Education and Qualifications:

Trained as a Laser Therapist at Institute Of Medical Aesthetics Dubai fully accredited institute by 2018 Dubai Healthcare City's CPQ and NCLC USA (internationally recognized academic accrediting body) Affiliated with The Laser Training Institute USA

IMA Dubai Qualified and NCLC USA Certified

LASER THERAPIST CERTIFICATION PROGRAM (requires completion of theory module, Hands-on Clinical Training in Aesthetic Laser and Light Based Procedures followed by NCLC examinations

The course modules included:

- Skin and hair biology
- Fundamentals of Laser and IPL use and energy concepts
- Tissue optics and laser effects
- Laser hazards and safety
- Laser and IPL hair removal
- Light based non-ablative skin rejuvenation
- Laser ablative and non-ablative skin rejuvenation, fractional and conventional skin resurfacing Ablative and Non- Ablative (Wrinkles, vascular lesions, acne, pigmented lesions, skin tightening, combination procedures etc.)
- Benign pigmented lesions
- Laser tattoo removal
- Treatment of vascular lesions
- Laser Hazards to Eye & Skin
- Laser Tissue Interactions (Specific to skin & dermatological laser use)
- Laser non-beam hazards
- Class of Laser Hazard & controlled areas
- Regulations & Standards
- Administrative Controls
- Procedural Controls

2015 City and Guilds of London Institute

Level 2

Level 2 certificate in dressing hair from City and Guilds London, UK.

Level 2 certificate in makeup Application from City and Guilds London, UK.

Level 2 certificate in providing facial skin care from City and Guilds London, UK.

Certificate in Salon Health and safety from City and Guilds London, UK.

2015 Depilex Beauty Institute, Pakistan.

Diploma

Diploma of professional study in Beauty Aesthetics

Diploma of professional study in Hair Dressing

Diploma of professional study in Makeup

1997 F.G Post Graduate College for Women

Higher Secondary School Certificate

Overall Grade Awarded: B

Subjects:

Biology

Chemistry

Physics

English

Urdu

Pakistan Studies

Religion

1995 F.G Public School

Secondary School Certificate

Overall Grade Awarded: A

Subjects:

Biology

Chemistry

Physics

Mathematics

English
Urdu
Social studies
Religion

Vocational Qualifications

2010 : Online Makeup Artistry course from NOMA, USA.

2008-2010: Advanced Diploma in Administrative management from IAM, London, UK.

2007-2008: Diploma in English proficiency from Benett International College, London, UK.

1999- 2002- BBA from NK-Fact, Lahore, Pakistan.

1997-1999 - BDS 1st and 2nd Year from Gandhara Institute of Health Sciences

1997-Diploma in I.T from Gondals Institute of Computer Sciences,Wah Cantt, Pakistan.

1995-Beautician Certificate Course for beginners from Mona Lisa Beauty Salon and Institute, Wah Cantt, Pakistan.

Hobbies and Interests

Meditation, yoga, natural healing and alternative medicine, researching to gain understanding of quantum physics and metaphysics, travelling, hiking, swimming, fitness exercises, music, movies and reading books.

CV created at www.spastaff.com

