

# Curriculum Vitae

**Female**

**D.O.B. 18 February 1990**

**Number of years working in industry:**

**16 years 7 months**



**Candidate ID Number:** 22834

**Nationality:** British

**Language Skills:**

Fluent: English

**Permitted to work in:** UK - United Kingdom, UAE - United Arab Emirates

**Position Sought:** Spa Consultant, Spa Manager, Salon Manager, Assistant Manager, Head Therapist, Treatment Manager / Spa Trainer

## **Personal Statement**

I am very ambitious and like discovering new things and enjoy different experiences so i moved to Dubai on my own without knowing anyone out here for a challenge. I love learning new things especially in my career, I am hard working and love to keep busy at all times, I am passionate about working in the beauty industry because it interests me alot and i would love to move forward in the industry and become better within it.

I have a lot of experience working in Spas and salons, My background is in therapy which I am very passionate about. I have grown in my career and I am currently working as a salon supervisor.

I am now looking to enhance my career and would love to work as a spa manager or spa/beauty trainer.

Seeking to work in the UAE

## **Employment History:**

**September 2016 - Present - Assistant Manager** at (most recent employer hidden for confidentiality) Dubai, UAE - United Arab Emirates, (High Street Salon)

### **Duties included:**

I work in a very busy salon with over twenty staff to supervise.

As Branch supervisor my job is to ensure that a high standard of customer care and treatment is delivered, I must resolve staff problems & customer concerns in the initial level itself,

I Receive and greet visitors in an efficient and courteous manner,

Track and maintain stock level,

Control health & safety in the Spa area via municipality rule,

Conduct staff meetings and briefings to update all staff of news from the head office,

Take the responsibility of Spa's opening and closing procedures an overall making sure the running of the salon runs smoothly.

### **Products worked with:**

Dermalogica, Comfort zone

**Duties included:**

Working in a luxury Spa which has been voted best day spa in Dubai for 2014 and 2015 on Trip advisor. In this role I manage the everyday operation of the spa including conducting briefings, maintaining reports, assigning tasks to the staff and making sure they complete them. I am in charge of monitoring stock and ordering I also work very closely with my manager (spa owner) promoting and marketing the spa. Another important role in my position is to train the therapists in treatments and in the product brand we use; Epicuren. I am currently fully trained in this brand.

**Products worked with:**

I became fully trained in Epicuren products by the International trainer of the Epicuren company I then taught other staff about the product range.

**September 2013 - April 2015 - Senior Therapist** at Conrad, Dubai, UAE - United Arab Emirates, (5 Star Hotel Spa)

**Duties included:**

Carrying out treatments using Aromatherapy associates products and protocols. Treatments such as Aromatherapy massage, deep tissue massage, body treatments, facials, hammam, hot stones massage. Also carrying out facial treatments using the Intraceuticals range. I work with a team of five therapists both male and female my job is to carry out the treatments in a professional and flawless way to make the guests whole experience at the spa a delight, working on reception is also another part of my job, interacting with the guests and recommending products. I work closely with my manager and assistant manager to ensure everything is running smoothly in the spa, and help them with stock take, checklists and give ideas on how to improve the spa. I am part of the pre-opening team so worked a lot on setting up the spa and putting together the treatment plans and menu

**Products worked with:**

Aromatherapy associates, Intraceuticals

**February 2012 - September 2013 - Beauty Therapist** at Doubletree by Hilton, Chester, UK - United Kingdom, (Hotel Spa)

**Duties included:**

Carrying out treatments such as Swedish massage, facials, hot stones massage, deep tissue massage, body scrubs, body wraps, manicures and pedicures, lash and brow treatments, waxing, working together in a big team, keeping spa clean and tidy. Products used are Pevonia, Jessica (mani an pedis) and Elemis. I am fully qualified in Elemis and pevonia and also Jessica geleration

**Products worked with:**

Elemis, Pevonia, Jessica

**June 2009 - February 2012 - Beauty Therapist** at Funky fingertips, Chester, UK - United Kingdom, (High Street Salon)

**Duties included:**

Carrying out beauty treatments, working on reception taking calls and appointments, greeting clients, keeping the salon clean and tidy. Worked briefly with dermologica and art deco products.

**Products worked with:**

Dermologica, Art deco

**Education and Qualifications:**

**2012 west cheshire college**

NVQ level 2 & 3 in Beauty Therapy

beauty therapy, microdermabrasion, permanent hair removal, g5, non surgical facial lift, swedish massage hot stones massage, deep tissue massage,

General beauty in level 3 including massage, facial and body electicals. Worked with Dermologica during college training.

## **2006 Ellesmere port catholic high school**

GCSE'S

English language C

English literature C

Science (double award) C

Math's C

Information technology C

History D

Art B

Religious education D

## **2002 Ellesmere port catholic high school**

### **Product Training:**

#### **September 2013 Aromatherapy Associates**

Conrad Dubai

full face, body and massage training. The trainers also came into the spa once a month for extra training and products treatments and retail.

#### **September 2013 Intraceuticals**

Conrad Dubai

facial training

#### **June 2013 Jessica**

Doubletree by hilton

geleration, manicures and pedicures

#### **May 2013 Pevonia**

Doubletree by hilton

Pevonia face training, lumafirm training

#### **December 2012 Elemis**

Doubltree by Hilton (Elemis trainers trained us at our place of work)

fully trained in all Elemis face and body

### **Vocational Qualifications**

Scuba diving, Kick boxing, play the guitar, general IT skills.

### **Hobbies and Interests**

In my free time i enjoy zumba classes, yoga, swimming, reading, travelling and sightseeing during my vacations.

