



# Curriculum Vitae

**Female**

**D.O.B. 01 August 1964**

**Number of years working in industry:**

**27 years 6 months**

**Candidate ID Number:** 21509

**Nationality:** British

**Language Skills:**

Fluent: English

**Permitted to work in:** UK - United Kingdom

**Position Sought:** Spa Consultant, Spa Manager, Salon Manager, Spa Co-ordinator, Assistant Manager, Head Therapist, Treatment Manager / Spa Trainer, Senior Therapist, Skin Clinic Therapist, Holistic Therapist, College Tutor, Retail Professional

## Personal Statement

I am a positive, motivational individual who thrives on challenges. I seek to bring out employees full potential, I am adaptable and inspired by others. My life goal is to work abroad, and promote a business to flourish and grow.

Seeking to work in International Locations and Cruise Ships

## Employment History:

**December 2015 - Present - Treatment Manager / Spa Trainer** at (most recent employer hidden for confidentiality)  
Seaham, UK - United Kingdom, (Day Spa)

### Duties included:

Staff developing & Training

Preparation work documentation

Motivational

Strategy skills

Set targets

Events planning

Liaise with external bodies

Disciplinary procedures

Stock control

### Products worked with:

Ishga Elemis Jessica Geleration Sundari Ytsara

**September 2014 - October 2015 - Senior Therapist** at Calcot Manor, Cotswold, UK - United Kingdom, (5 Star Hotel Spa)

**Duties included:**

Goal Orientated targets

Carried out beauty treatments

External presentations/Seminars to small groups

Mentor /train new staff

**Products worked with:**

Elemis

Jessica

Aromatherapy Associates

**May 2014 - July 2014 - Spa Manager** at Yibreen, Yibreen, Saudi Arabia, (Day Spa)**Duties included:**

Staff developing & Training

P,L KPI's

Preparation work documentation

Motivational

Strategy skills

Set targets

Events planing

Liaise with external bodies

Disciplinary procedures

Stock control

**Products worked with:**

Menard Comfort zone OPI

**July 2013 - April 2014 - Beauty Therapist** at Steiner, PO, USA - United States, (Cruise Ship)**Duties included:**

Carried out all body treatments,

Staff rota

Seminars

Supervision/training of staff

Reception duties

Stock control

**Products worked with:**

Elemis Ionithermie

**September 2005 - April 2013 - College Tutor** at Protocol National, Lancashire, UK - United Kingdom, (College)**Duties included:**

## Preparation and delivery of lessons

### Assessing

- Preparing and delivering Level 1,2 & 3 NVQ units in Hair, Beauty and Holistic Therapies. Entry level and 14-16 school
- Compiling Schemes of Work and lesson plans and integrate differentiation for all learners
- Developing Learner portfolio and supervise and monitor progress.
- Appraise learners, review progress and identify support
- Adhere to the framework assessment procedure
- Assess and record learner's progression.
- Organise and participate in open evenings, parent's evenings and events for the college promotions
- Completing all relevant documentation and ensuring any further action is completed
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Tutorials

**Products worked with:**

MD formulations Dermalogica Pevonia Jessica NSI

**December 1997 - September 2005 - Beauty Therapist** at New Image, Lancashire, UK - United Kingdom, (Skin Clinic)

**Duties included:**

Carried out all body treatments,

Stock rota

Seminars

Supervision/training of staff

Reception duties

Stock control

Carried out all body treatments,

Stock rota

Seminars

Supervision/training of staff

Reception duties

Stock control

Carried out all body treatments,

Stock rota

Seminars

Supervision/training of staff

Reception duties

Stock control

Carried out all body facial treatments,

Staff rota

Seminars

Supervision/training of staff

Reception duties

Stock control

### **Products worked with:**

MD formulations Espa Jessica

### **Education and Qualifications:**

#### **2013 Trafford**

Level 4

Business management

laser

Micropigmentation

#### **2011 Salford college**

NVQ Level 3

Reflexology

#### **1992 Bolton Institute**

Certificate in Education TDLB Assessors award D32/33

Level 2/3 Beauty

Level 2 Hair

Level 3 Epilation

#### **1980 Darwen Vale**

8 CSE

### **Product Training:**

#### **April 2015 Ishga**

Seaham Hall external trainer

Body and facial

#### **April 2015 Jessica Geleration**

Leeds

trained Jessica custom colour, Phemon and geleration

**July 2013 Elemis facial and body treatments Ionithermie**

Steiner

Elemis facial products

Elemis Body wraps

Ionithermie Body treatments

**Vocational Qualifications**

Soft tissues release

Hammam treatments

IT Skills

Patience

**Hobbies and Interests**

Amatuer dramatics

Yoga

Salsa dancing

CV created at [www.spastaff.com](http://www.spastaff.com)

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