

# Curriculum Vitae

**Female**

**D.O.B. 01 August 1984**

**Number of years working in industry: 17 years 10 months**

**Candidate ID Number:** 21031

**Nationality:** British

**Language Skills:**

Fluent: English

**Permitted to work in:** UK - United Kingdom

**Position Sought:** Spa Consultant, Regional Senior Manager, Spa Director, Spa Manager, Salon Manager, Spa Co-ordinator, Assistant Manager, Head Therapist, Treatment Manager / Spa Trainer, College Tutor, Receptionist

## **Personal Statement**

After completing my degree I feel the need to take on a new challenge and use my new skills to progress within the industry.

Seeking to work in the UK, International Locations and Cruise Ships

## **Employment History:**

**May 2017 - Present - Spa Manager** at (most recent employer hidden for confidentiality) St Albans , UK - United Kingdom, (Day Spa)

### **Duties included:**

Recruitment

Budgets

Marketing

Training

Stock take

Payroll

Rebranding

### **Products worked with:**

Environ

Jane Iredale

Caudalie

Jessica

**June 2015 - May 2017 - Spa Manager** at Cove Spa , Hitchin , UK - United Kingdom, (High Street Salon)

### **Duties included:**

Training

Sales

Promotions

Payroll

Targets

**Products worked with:**

Environ

Jane Iredale

CACI

Jessica

Aromatherapy Accociates

**May 2014 - June 2015 - Skin Clinic Therapist** at International Institute for anti-ageing , Swiss Cottage , UK - United Kingdom, (Skin Clinic)

**Duties included:**

carrying out all bespoke treatments

open and close salon

cash up/banking

stock control

retail designs

**Products worked with:**

Environ

Jane Iredale

CACI

**September 2013 - June 2014 - College Tutor** at Barnfield College , Luton, UK - United Kingdom, (College)

**Duties included:**

Delivery of theory and practical lessons to Beauty Spa Students NVQ level 1-3 and Foundation Degree students year one and two.

**Products worked with:**

Dermalogica

Fake bake

Essie

Skin Truth

**July 2011 - September 2013 - Senior Therapist** at Luton Hoo Hotel Golf and Spa , Luton, UK - United Kingdom, (5 Star Hotel Spa)

**Duties included:**

Team Leader

5 star treatments and customer care

Reception duties

**July 2010 - June 2011 - Beauty Therapist** at Dove Spa , Mayfair , UK - United Kingdom, (Day Spa)

**Duties included:**

Beauty treatments

**January 2008 - May 2010 - Supervisor** at Riley's , Luton , UK - United Kingdom, (Product Company)

**Duties included:**

Security checks

new memberships

operating multiple phone lines

general reception duties

team leading

**Education and Qualifications:**

**2013 University of Bedfordshire**

Degree

Beauty Therapy and Spa Management

**2013 University of Bedfordshire**

FDA Beauty Therapy and Spa Management

**2013 Barnfield College**

Award in education and training

NVQ 3 spa therapy

NVQ 2 beauty therapy

Key skills working with others

Key skills communication

**Product Training:**

**August 2014 Environ**

Iiaa head office

Advanced Skincare

**June 2014 E'spa - in house training**

Luton Hoo

face and body treatments

**August 2012 OPI**

Luton Hoo

all manicure pedicure

**June 2011 Dermalogica**

Dermalogica Head office

core face

body treatments

#### **June 2009 Fake Bake**

Barnfield College Luton

Spay and Manual tanning

#### **Vocational Qualifications**

Administration city and guilds

#### **Hobbies and Interests**

I volunteer in my spare time in childrens crisis centre offering pampering treatments to build self confidance.

I love to swim, read and take long hikes

CV created at [www.spastaff.com](http://www.spastaff.com)

