

# Curriculum Vitae

**Female**

**D.O.B. 30 July 1996**

**Number of years working in industry:**

**13 years 1 month**



**Candidate ID Number:** 20041

**Nationality:** British, Australian

**Language Skills:**

Fluent: English

**Permitted to work in:** Australia, UK - United Kingdom

**Position Sought:** Beauty Therapist

## Personal Statement

I want to find happiness in my life by developing my career as a beauty therapist, and also through travelling, experiencing different cultures and meeting new people.

Seeking to work in Australia, International Locations and Cruise Ships

## Employment History:

**January 2013 - Present - Receptionist** at (most recent employer hidden for confidentiality) Dorchester, UK - United Kingdom, (High Street Salon)

### Duties included:

As a receptionist i am the first point of contact in the ebstablishment, therefore im the first to meet and greet clients. I also take phone calls to answer queries, book appointments, cancel appointments and to promote treatments. I reply to messages that have been left. I handle cash and payments for the treatments, product and gift couchers. Cashing up at the end of the day is also one of the responsiblities a receptionist has. Keeping a tidy and organised area, so it looks professional and welcoming.

### Products worked with:

Dermalogica  
sienna X

Decleor

Fake bake  
jane iredale

## Education and Qualifications:

### 2014 weymouth college

NVQ level 3

beauty therapy level 3

### 2013 weymouth college

beauty therapy level 2- distinction

### 2012 Thomas hardye school

maths - c  
english - c  
science - c  
media studies - b  
geography - c  
food tech - b

## **Hobbies and Interests**

I enjoy going for a run. I love travelling recently i've been to tanzania, and attended a safari. Last year i went on a road trip around india.

CV created at [www.spastaff.com](http://www.spastaff.com)

