

Curriculum Vitae

Female

Number of years working in industry: 2 years 0 months

Candidate ID Number: 19891

Nationality: British

Language Skills:

Fluent: English

Basic: German, Spanish

Permitted to work in: UK - United Kingdom

Position Sought: Assistant Manager, College Tutor

Personal Statement

Currently looking for seasonal work this year, then hoping to receive a teaching or assistant manager titled employment in Australia

Seeking to work in the UK and Australia

Employment History:

March 2013 - October 2013 - spa concierge at (most recent employer hidden for confidentiality) Jersey, UK - United Kingdom, (5 Star Hotel Spa)

Duties included:

Operating and managing the reception desk, maximising the therapists and treatment diary, up selling treatments, selling gym membership and payments, corresponding and organising the PR (magazine Press) spa experience, daily control of the cashing up, spa payments and treatment diary, implementing offers and promotions with the hotel guests and spa members , performing spa treatments to a 5 star standard, dealing with group bookings- including yoga and circuit training, handling complaints and the over all running of the spa diary and reception.

Products worked with:

Ayurvedic products

October 2012 - April 2013 - Head Therapist at Grand Jersey, , Jersey, (5 Star Hotel Spa)

Duties included:

Responsible for the team of therapists, pre interviewing , implementing procedures and protocols , staff training , arranging and holding detailed meetings with therapists, organising and setting retail targets with the manager, maintaining being the highest retailer, retail and product training to therapists, reception duties, dealing with complaints, stock control, assisting in events and promotional offers, assisting with rota's, performing treatments to a 5 star standard, organising press treatments and meetings.

Products worked with:

Repechage

Kerstain Florian

Dermalogica

Li'tya

Aveda

Espa

Career Break - honeymoon

May 2011 - May 2012 - Senior Therapist at Lowwood Hotel, Cumbria, UK - United Kingdom, (5 Star Hotel Spa)

Duties included:

Training staff, supervising the day to day and weekly appointments, Preforming all treatments, taking payments, assisting with ordering, stock taking, computer work as required, assisting with promotions, offers or special events, managing my treatment day.

Products worked with:

Repechage

Career Break - moved

Education and Qualifications:

2011 Lancaster university

PTILLS-TEACHING

PTILLS-TEACHING

N.V.Q 3

2000 lancaster college

PTILLS-TEACHING

N.V.Q LEVEL 3

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