

Curriculum Vitae

Female

D.O.B. 28 January 1988

Number of years working in industry:

17 years 3 months



Candidate ID Number: 19784

Nationality: British

Language Skills:

Fluent: English

Basic: French

Permitted to work in: UK - United Kingdom

Position Sought: Spa Manager, Salon Manager, Head Therapist, Senior Therapist, Beauty Therapist, Massage Therapist

Personal Statement

I am looking for a new challenge which will utilise my ability to develop client & customer relationships with my strong attention to detail.

I am enthusiastic, professional and enjoy being part of, as well as leading a successful beauty therapy team, I always strive to exceed the client's expectations. I am able to communicate my thoughts and ideas to others and have the ability to develop and maintain mutually beneficial internal and external relationships. I have had some key work experiences during my employment history, which have allowed me to work with my own initiative and combine this with strong organisational skills and 100% dedication to my job and everything I do.

I have had a successful career managing a thriving beauty salon and I have a broad understanding of business productivity principles. My dynamic communication style means I am adept in building relationships, I am known for my ability to quickly establish trust with both work colleagues and clients, mediate disputes and motivate others into action.

I am self motivated and always strive to exceed the clients expectations as well as my employers. I look forward to the prospect of providing a superior service to the company. I am prepared to take additional training to ensure the high standards of the company are met.

Employment History:

November 2008 - Present - Salon Manager at (most recent employer hidden for confidentiality) Grimsby , UK - United Kingdom, (Health Club)

Duties included:

I meet and greet clients upon their arrival

Give consultations to clients subject to their treatment

I specialise in beauty therapy and I also carry out all of the duties of salon manager. I practice all of the treatments that are offered to clients on the price menu.

Advise clients on their home care and aftercare

Retail to clients and advise them on other relevant treatments they should try

Take calls, bookings, and update client logs on the salon database

I create posters to advertise treatments or special offers

I cash up weekly and at the end of every month I arrange the salon rota, ensure monthly targets have been met,

calculate employees bonuses ready for their wages

I take stock checks and re-order stock within the salon budget

I lead regular management meetings

Give presentations

I give frequent in house training to employees to ensure productivity and service is kept up to standard

I ensure the salon is following COSHH and RIDDOR legislations as well as the data protection act

Products worked with:

Guinot Aesthetics

Guinot Aromatic Body Minceur and Douceur

Guinot Masters colours Make up

Dermalogica

Babor

Sienna X

St Tropez

Skin Truth

GiGi

Bio Sculpture

Education and Qualifications:

2009 Grimsby Institute further and higher education, Grimsby London School of Beauty and Make up, London

City & Guilds NVQ Level 3 in Beauty Therapy IHBC VTCT Level 2 Beauty Specialist Diploma

Guinot Facials; Hydradermie2, Hydradermie2 Age Logic,
Hydradermie2 Lift, Hydradermie2 Deluxe, Liftosome, Beaute Neuve,

Aromatic

Lynton Microdermabrasion Facial

Dermalogica Skincare

Babor Skincare

Guinot Aromatic Body Douceur

Guinot Aromatic Body Minceur

- G5 Massage
- Hot Stone Massage
- Hot Candle Massage
- Thai Compress Massage
- Swedish MassageAromatherapy Massage
- Indian Head Massage
- Reflexology
- Thermal Auricular Therapy (ear candling)
- Orly Nails
- Nailtiques
- OPI Nails
- Jessica Nails
- Orly FX Gel Nails
- IBD Just Gel Nails
- Sienna X Spray Tan
- Guinot Cream Tan
- St. Tropez Cream Tan
- Fake Bake Cream Tan
- LVL Lashes
- Diamond Browz (high definition eyebrows)
- Threading
- GiGi Brazilian Wax Specialist
- I had in house training in;
- Bio Sculpture Gel Nails

- Make up Techniques
- False 'party' Lashes
- Eyelash Perming
- Body sculpt/toning

2007 Grimsby Institute FHE

A Levels

Psychology, English Language and Literature, General Studies

As Level

Human Biology

2004 Toll Bar

GCSE

Science: Double Award, English, English Literature, French, Mathematics, RE, Applied ICT, Applied Business, Food Technology

Vocational Qualifications

I can use most Microsoft Packages and Spa software

I had elocution lessons for 8 years and took examinations in;

Effective Communication (Grade1) Speech and Drama (Grade3) Effective Text Speaking (Grade5) Mime (Grade1) Acting (Grade6 and foundation Level)

I have a certificate in conflict Resolution Skills and I also completed an introduction to Makaton Course, a Communication programme using signs and symbols by and with people who have Communication, language or learning difficulties.

Hobbies and Interests

I have a huge love for fashion and beauty. Working in the beauty industry it is vital to keep up to date with the latest trends, to keep your clients in the know and so that your beauty salon offers the latest treatments. Working within a health club I regularly go to the gym and particularly enjoy spinning and yoga classes. I am a little bit of an adrenaline junkie and last year I did a sky dive from 15,000 feet which was amazing and the view was breathtaking!

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