

Curriculum Vitae

Female

D.O.B. 03 May 1985

Number of years working in industry:

21 years 10 months



Candidate ID Number: 18328

Nationality: British

Language Skills:

Fluent: English

Basic: German

Permitted to work in: UK - United Kingdom

Position Sought: Spa Manager, Salon Manager, Assistant Manager, Head Therapist, Treatment Manager / Spa Trainer, Senior Therapist, College Tutor, Area Sales Representative

Personal Statement

I am an experienced Manager, Trainer and Therapist with 10 years experience in the Beauty and Spa industry. At present I am Assistant Manager at a busy clinic in Hampshire. I am a well organised, efficient and professional person, able to motivate and direct my talents and skills to meet objectives. I am open minded, receptive and innovative, capable of relating to people at all levels. Furthermore, I am a loyal, hardworking and mature individual with a variety of skills to offer, such as a degree in International Spa Management which included experience working in Medical Spas and Destination Spas in Europe.

I have spent time working in many areas of the industry which has broadened my knowledge of Beauty, Spa and Aesthetics.

Employment History:

January 2012 - Present - Assistant Manager at (most recent employer hidden for confidentiality) Petersfield, UK - United Kingdom, (High Street Salon)

Duties included:

Ensuring the highest quality of salon maintenance and cleanliness; deliver exceptional service through highly motivated staff; budget management; stock management; promotion and marketing; performing a high level of varied consultations and treatments when required; supervising and guiding a team of therapists; training therapists and receptionists; enforcing health and safety; effective team management including recruitment, appraisals and disciplinary procedures.

Products worked with:

Ellipse IPL, CACI, Elemis, St Tropez, OPI

March 2009 - December 2011 - Treatment Manager / Spa Trainer at ghd Jewellery, Leeds, UK - United Kingdom, (Product Company)

Duties included:

Travelled extensively over the UK training therapists and hairdressers in the ghd treatments, stylers and product range; managed and delivered launch and promotional events; managed challenging sales targets; managed a large and growing client base; delivered monthly performance presentations; generated leads through research and cold calls; organised my diary effectively to maximise time spent in any one area; arrange monthly sales meetings for existing

accounts; administration duties.

September 2007 - March 2009 - Senior Therapist at Thoresby Hall Spa, Nottinghamshire, UK - United Kingdom, (5 Star Hotel Spa)

Duties included:

Ensuring smooth day to day running of the spa, managing treatment bookings ensuring treatment allocation is fair, exceed targets for treatments and product sales, ensure all therapists work to time and look professional at all times, ensure every clients spa experience exceeds expectations, perform exceptional consultations and treatments.

Products worked with:

Decleor, Thalgo, Jessica, St Tropez

March 2004 - September 2007 - Salon Manager at Beauty 1st, Sheffield, UK - United Kingdom, (High Street Salon)

Duties included:

Ensuring smooth day to day running of the salon; managing treatment bookings ensuring treatment allocation is fair; exceed targets for treatments and product sales; ensure all therapists work to time and look professional at all times; ensure every clients spa experience exceeds expectations; effective team management including recruitment, appraisals and disciplinary procedures.

Products worked with:

Sothys, Fantasy Tan, Essie, Orly

Education and Qualifications:

2007 University Of Derby

Degree

Bsc (hons) International Spa Management

2004 Chesterfield College

BTEC National Diploma

Beauty Therapy Science

Distinction Merit Merit

1996 The City Of Portsmouth Girls School

GCSE's English Literature C, English Language C, Humanities C, Expressive Arts C, Maths D, Biology D, General Studies D, IT D, Science D, Business Studies D, Music D, History D, German D

Key Skills Communication Level 3, PASS, Key Skills Application of Number, Level 2, PASS

Product Training:

January 2013

Ellipse IPL

London

Hair removal

January 2013

CACI

CACI International

Non surgical face lift

October 2007

Jessica

In house

Manicure and Pedicure

July 2007

Elemis

University

Face and body

**September
2004**

Fantasy Tan

In house

**September
2004**

Pevonia

University

Face

**September
2004**

Sothys

York training centre

Face and body

**September
2004**

St Tropez

College

Vocational Qualifications

IT skills

Hobbies and Interests

Running, Yoga, Reading

CV created at www.spastaff.com

