

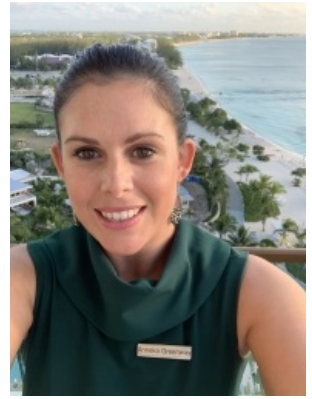
Curriculum Vitae

Female

D.O.B. 08 August 1985

Number of years working in industry:

22 years 6 months



Candidate ID Number: 18079

Nationality: British

Language Skills:

Fluent: English

Basic: Spanish, French

Permitted to work in: UK - United Kingdom, Guernsey

Position Sought: Spa Consultant, Regional Senior Manager, Spa Director, Spa Manager, Spa Co-ordinator, Area Sales Representative

Personal Statement

I would describe myself as highly motivated, I always strive for the best and nothing less. I am confident, friendly yet professional and a good team player.

I like to set my goals high and enjoy the challenge to achieve them. I am driven to fulfil my dreams of working for some of the top spas in the world.

I am seeking Spa Director / Manager positions in the Cayman Islands

Employment History:

May 2018 - Present - Spa Manager at (most recent employer hidden for confidentiality) Seven Mile Beach, Cayman Islands, (5 Star Hotel Spa)

Duties included:

All Spa Operations.

Leading a team of 15 therapists, 5 front of house

My current duties are but not limited to:

- Forbes standards training and auditing the team
- Stock Control and monthly orders
- organising rotas
- budgeting
- creating, tracking and analysing profit and income sheets
- hosting wellness weekends for the hotel
- performing the highest standard of treatments
- ensuring the spa is kept to the 5 star standard for health, safety and hygiene
- recruiting staff
- training in retail and treatments
- preparing all new policies and protocols for the re-opening of the spa post COVID lockdown.

Products worked with:

OSEA

Dazzle Dry

Lilfox

Hydrafacial

Comfort Zone

Margaret Dabbs

Saltability

October 2014 - April 2018 - Spa Co-ordinator at Eclipse Hair Design and Day Spa, Camana bay, Cayman Islands, (Day Spa)

Duties included:

- managing the front desk
- writing articles for my column for Camana Bay Times
- marketing and promotions
- training the team on new products and treatments
- performing inventory and placing orders
- performing the highest standard of treatments
- ensuring the spa is kept to a 5 star standard for health, safety and hygiene
- training in retail and treatments

Products worked with:

Peter Thomas Roth

June Jacobs

Tigi

Goldwell

OPI

December 2011 - September 2014 - Spa Manager at The Spa at OGH Hotel , St Peter Port, Guernsey, (5 Star Hotel Spa)

Duties included:

My current main duties are:

- Stock Control and monthly orders
- organising rotas
- budgeting
- creating, tracking and analysing profit and income sheets
- tracking retail and treatment sales
- setting incentives and targets for my team
- holding team meetings and monthly one to ones
- marketing
- promotional work

- hosting events
- performing the highest standard of treatments
- ensuring the spa is kept to the 5 star standard for health, safety and hygiene
- recruiting staff
- training in retail and treatments

Products worked with:

Darphin, Mama Mio, St Tropez, Caudalie, OPI, Leighton Denny, Mii Cosmetics, lava shells

February 2004 - December 2011 - Salon Manager at Sabye Health and Beauty Salon, Pembroke Bay, Guernsey, (Day Spa)

Duties included:

Performing all beauty treatments including

- Waxing / intimate waxing
 - Facials
 - body wraps and scrubs
 - tinting
 - Make up
 - Massage - Swedish, Hawaiian, Indonesian, aromatherapy, hot stones, Indian head massage
 - earcandling
 - Ear piercing
 - manicures and pedicures
 - shellac
 - Eyelash perming
 - ionothermie
 - caci lift six
- training the other therapists
 - holding monthly meetings
 - stock control and ordering

Products worked with:

Gatineau , Phytomer Homme and Body, Bare Minerals St Tropez

June 2003 - February 2004 - Beauty Therapist at Beauty and the east, St Peter Port, Guernsey, (5 Star Hotel Spa)

Duties included:

Performing all beauty treatments to a high standard

maintaining a clean working environment

Covering leave at our sister spa on the island for another therapist

Products worked with:

Elemis, Decleor (in house training), Caci

Education and Qualifications:

2014 Carlton Institute Windsor

Certified

Indian Head Massage, Hot Stone Massage and Intimate waxing

2014 Red Carnation Employee Training

Managing People - focusing on disciplinary actions and employee rights

2014 Red Carnation Employee Training

Appraisal skills, one to one training

2013 Red Carnation Employee training

Health and Safety in the work place training.

2003 Guernsey College of F.E

NVQ 1,2 and 3

additional training in Indian head massage

earcandling, ear piercing, st tropez

2001 Les Beaucamps secondary school

GCSE

- French - A
- Art - B
- office applications / business studies - B
- english - C
- Science - C
- Geography - C
- maths - D

Product Training:

October 2013 Caudalie

Guernsey

Face and body,

retail

June 2013 Lava Shells

Guernsey

Lava Shell body massage, Glacial Shells Massage

March 2012 Mama Mio

London

Pregnancy Treatments, Bootcamp treatments, Product Knowledge

February 2012 Darphin essential and expert anti ageing

Holborn London

Training in a facials and product knowledge

Vocational Qualifications

- Full UK driving License
- Padi open water scuba diver
- Padi Advance Scuba Diver
- Padi Rescue Diver
- Extensive computer skills, use of Microsoft Word, Excel, outlook and the internet on a daily basis
- self taught the use of powerpoint for awards i have entered including:

ELITE BEAUTY THERAPIST OF THE YEAR 2008 for the Skincare Sanctuary,

over 1000 therapists across UK, Ireland and Scotland enter the competition.

I designed the entry for the salon award and during a weekend of excellence in Barcelona I won us the title of

ELITE SALON OF THE YEAR 2011

I was also ONE OF 4 FINALISTS FOR ELITE THERAPIST OF THE YEAR 2011

I was regional champion for retail sales for the skincare sanctuary.

I was also nominated in March 2014 for Spa Manager of the year for the red carnation group.

Hobbies and Interests

I enjoy keeping fit and active, by running, swimming, scuba diving and yoga

I have a strong passion for cooking and participate in cooking competitions.

I love to travel and was lucky enough to travel the world for 9 months in 2008.

CV created at www.spastaff.com

