

Curriculum Vitae

Female

D.O.B. 14 December 1976

Number of years working in industry: 27 years 9 months

Candidate ID Number: 17329

Nationality: British

Language Skills:

Fluent: English

Permitted to work in: UK - United Kingdom

Position Sought: Spa Manager, Spa Co-ordinator, Assistant Manager, Treatment Manager / Spa Trainer

Personal Statement

I am a highly organised, dedicated and hard working individual. My current life goals are to find a challenging role whilst continuing to learn and study.

Seeking work in UK, international locations and cruise ships

Employment History:

June 2013 - Present - Complementary Therapist at (most recent employer hidden for confidentiality) London, UK - United Kingdom, (Day Spa)

Duties included:

Beauty therapy and holistic treatments

Products worked with:

Angel Therapy Rooms own brand

Career Break - Voluntary work at meditation centre

November 2011 - January 2013 - Logistics Coordinator at Lateral Land, Near Sydney, Australia, (Hotel Spa)

Duties included:

Organised Logistics and organisation of meditation courses for up to 100 participants

Rotas; Budgeting; Supervising a team of 20; Administation; Purchasing, Ordering; Stock control; Creating SOP manuals; General day to day running or the property

Products worked with:

This was a Meditation Retreat Centre. However I feel the skills I learned there are transferrable to a Management role.

Career Break - Relocating

December 2009 - January 2011 - Salon Manager at The Ritual Rooms, London, UK - United Kingdom, (Day Spa)

Duties included:

Reception; Complementary Therapist; Day to day running of the Spa

Products worked with:

Aromatherapy Associates

Career Break - Training - industry-related

April 2007 - November 2009 - Complementary Therapist at Kaivalya Mind Body Soul and Lisa V Beauty Therapy, Edinburgh, UK - United Kingdom, (High Street Salon)

Duties included:

- Set up my own business - Kaivalya Mind Body Soul. Duties included

Creating text for website; Creating flyers; Marketing; Budgeting; Accounts

- Also worked part time at Lisa V Beauty Therapy

Stock control; Beauty Therapist; Reception

Products worked with:

Guinot; CACI; IPL

November 2006 - March 2007 - Spa Manager at IHHR Shanti Ananda Maurice, Mauritius, Mauritius, (5 Star Hotel Spa)

Duties included:

Pre opening and opening duties of a team of 40.

- Recruitment
- Liasing with project team
- Attending management and conducting meetings
- Duty Manager shifts
- Training
- Overseeing external trainer visits. ESPA, Watsu
- Day to day running of the spa

I was transferred to open this property from my previous role with the same company in India

Products worked with:

ESPA

August 2004 - October 2006 - Assistant Manager at IHHR Ananda in the Himalayas, Rishikesh, India, (5 Star Hotel Spa)

Duties included:

- Developing new treatments and SOP's
- Extensive training of 75 multi-cultural spa staff, plus other hotel department staff members
- Day to day running of the Spa.
- Overseeing reception.

The 3 years I was here, we won Conde Naste Travellers, World Best Destination Spa award.

Products worked with:

ESPA. Ananda's own brand

August 1997 - July 2004 - Senior Therapist at Various, Peebles, Edinburgh, Sydney, Melbourne, UK - United Kingdom, (High Street Salon)

Duties included:

- All beauty therapy treatments
- Sales targets
- Reception
- Stock taking

Products worked with:

Over these 4 years I worked in various salons, including a high sales role in Regis Spa, Jenners, Edinburgh - where I worked with Guinot, CACI, Decleor and MD Formulations.

Education and Qualifications:

2011 College of Haringey, Enfield and North East London

City and Guilds

Training - PTLLS

1997 Edinburgh Telford College

HND in Beauty Therapy

Product Training:

March 2008 Guinot

London

Hydradermie

July 2005 ESPA

Ananda in the Himalayas

ESPA - face and body

Vocational Qualifications

Counselling skills - City and Guilds

Sivananda Yoga Teacher Training

IT skills through experience

Hobbies and Interests

Meditation

Comedy

Dancing

Travelling

CV created at www.spastaff.com

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