

Curriculum Vitae

Female

D.O.B. 04 March 1985

Number of years working in industry: 21 years 0 months

Candidate ID Number: 17006

Nationality: British

Language Skills:

Fluent: English

Permitted to work in: Greece, Cyprus, UK - United Kingdom

Position Sought: Senior Therapist, Beauty Therapist, Nail Technician, Receptionist

Personal Statement

Seeking work in international locations and cruise ships

Employment History:

August 2012 - Present - Beauty Therapist at (most recent employer hidden for confidentiality) Manchester and surrounding areas, UK - United Kingdom, (Home/Mobile)

Duties included:

- Delivering beauty and nail treatments to clients in the comfort of their own home.
- Stock control and product ordering.
- Diary management.
- Promoting myself and my treatments.

Products worked with:

Xen Tan

NSI

Dermalogica

Orly FX

Clean and Easy

Career Break - Job hunting

September 2010 - April 2011 - Salon Manager at Special FX Hair and Beauty Studios, Manchester, UK - United Kingdom, (High Street Salon)

Duties included:

- Delivering beauty and nail treatments to a high standard and ensuring client confidentiality.
- Diary management, ensuring that the salon is ran efficiently and effectively including staff rotas.
- Full responsibility of salon set up.
- Stock control including ordering.
- Ensuring that customers were receiving high standards of care and attention by all therapists.
- Handling customer comments and complaints in a professional manner.
- in charge of End of day closing procedures.
- Issuing invoices and taking payments.

Products worked with:

Creative
Sienna X
Clean and Easy
Ahava
NSI
Entity
OPI
Universal
Germain de Capuccini

Career Break - Job hunting

February 2005 - March 2009 - Senior Therapist at Special FX Hair and Beauty Studios, Manchester, UK - United Kingdom, (High Street Salon)

Duties included:

- Delivering beauty and nail treatments to a high standards .
- Answering calls and booking appointments.
- Maintain client records.
- Using a manual till.
- Issuing invoices and receiving payments.
- Meeting sales targets.
- General in salon cleaning duties.
- Meeting and greeting customers.
- Giving aftercare advice on treatments.
- Helping promote new custom and products throughout the beauty and hair salon.

Products worked with:

MD Formulations
Creative
NSI
Entity
NailTiques
Jessica

February 2002 - February 2005 - Senior Therapist at NV Beauty and Tanning Studios, Manchester, UK - United Kingdom, (High Street Salon)

Duties included:

- Delivering beauty and nail treatments to a high standard.
- In charge of opening and closing procedures.
- general in salon cleanin duties.
- Stock control and ordering.
- Helping clients complete medical questionnaires before treatments.
- Giving customers advice on treatments and products.

Products worked with:

St Tropez
NSI
The Edge

Jessica

March 2000 - April 2002 - Waitress/ Bar staff at The Lounge Cafe Bar, Manchester, UK - United Kingdom, (High Street Store)

Duties included:

- Customer service.
- Using a computerized till and handling monies.
- General cleaning duties.
- Taking food and beverage orders.

Education and Qualifications:

2002 South Trafford College

NVQ Level 2

Beauty Therapy

2002 South Trafford College

Diploma

Advanced Nail Techniques

2001 Whalley Range High School

9 Grade A-C GCSEs

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