

# Curriculum Vitae

**Female**

**D.O.B. 10 April 1984**

**Number of years working in industry: 7 years 2 months**

**Candidate ID Number:** 167352

**Nationality:** Trinidadian or Tobagonian

**Language Skills:**

Fluent: English

Basic: German

**Permitted to work in:** Trinidad and Tobago

**Position Sought:** Spa Manager, Assistant Manager, Head Therapist, Treatment Manager / Spa Trainer, Senior Therapist, Beauty Therapist

## Personal Statement

My focus is to bring the best training and experience I have to the company, also to further my career and be the best employee there is. Putting the customer needs and concerns first

Seeking work in international locations and cruise ships

## Employment History:

**March 2023 - Present - Beauty Therapist** at (most recent employer hidden for confidentiality) Cruise ship , (Cruise Ship)

### Duties included:

- Performed reception duties which involved making spa appointments, answering guest concerns and questions, opening and closing duties, and general housekeeping.
- Greeting guests as they enter the spa
- Performing all Beauty and body treatments such as specialized facials, detox massages as well as Swedish massages , nail services, and waxing services.
- Assisted in Inventory upkeep, sanitation logs for rooms and equipment.
- Maintained up to date training of treatment protocols, and product knowledge.
- Processed guest payment through a specialized point-of-sale system.
- Conducted skin care seminars once or twice in a 14 day cruise.

### Products worked with:

- Elemis
- Sothy's
- Care of Gerd
- La therapy
- Voya
- Hydra facial

**Career Break** - Training - industry-related

**March 2021 - January 2023 - Retail Professional** at Harding Retail, Britannia Cruises, (5 Star Hotel Spa)

### Duties included:

- Greeting guests as they enter the spa
- Performed all functions regarding receiving stock, and housekeeping-related tasks.

- Engaged with customers enthusiastically to drive sales.
- Processed credit payments as a cashier, using point-of-sale (POS) systems
- Assisted customers with fashion, Costume Jewellery, Liquor and Tobacco, Beauty Products, Fragrance and Designer products.
- Maintained up-to-date product knowledge by participating in product and vendor training.
- Ensured a clean work area while processing item stock and completing mark downs.
- Advising and assisting customers.
- Handling complaints or forwarding serious issues to the manager on duty.
- Replenishing the supply of stock on the shelves.

**April 2014 - September 2016 - Beauty Specialist/Cosmetics** at Celebrity Cruises, Cruise ship, (5 Star Hotel Spa)

**Duties included:**

- Performed skin analysis on guest to determine what the right products are for their skin type
- Performed regular facials as well as specialty treatments.
- Prepared presentation/demonstrations on different product lines (La therapy, voya, and Derma concepts) each cruise.
- Performed makeup seminars to teach guest how to apply their makeup and also to treat their skin after make-up.
- Prepared Inventory of all skin care products.
- Assisted in Training for my team members on the different product lines.
- Performing transactions for guest and handling any complaints.
- Opening and closing duties.
- Achieved skin care/cosmetic retail sale targets of \$8,000 U.S. AS A SKIN Care Specialist/ Cosmetic Specialist in a period of 14 days

**Education and Qualifications:**

**2012 Elmcrest college**

Degree

Spa management

**Product Training:**

**January  
2012**

**La therapy and elemis**

Elmcrest college of applied science Toronto

Elemis

**Vocational Qualifications**

Dancing

**Hobbies and Interests**

Dancing

CV created at [www.spastaff.com](http://www.spastaff.com)

