

Curriculum Vitae

Female

D.O.B. 15 November 1988

Number of years working in industry: 17 years 8 months

Candidate ID Number: 16633

Nationality: British

Language Skills:

Fluent: English

Permitted to work in: UK - United Kingdom, Cyprus

Position Sought: Spa Manager, Senior Therapist, Beauty Therapist, Skin Clinic Therapist, Receptionist, Clinic Manager

Personal Statement

Adaptable and ambitious practitioner and manager. Possess strong and extensive knowledge and skills Leadership and organisation skills which can drive and support a team to for fill desired targets and outcome

I have been the highest aesthetic sales practitioner across 26 clinics across the UK generating sales well over £25,000 each month.

I would like to continue working within the beauty and aesthetic industry and further develop and expand my knowledge and experience but also to influence and guide others in becoming a successful therapist/practitioner

Seeking work in Cyprus

Employment History:

November 2012 - Present - Clinic manager at (most recent employer hidden for confidentiality) Knightsbridge , UK - United Kingdom, (Skin Clinic)

Duties included:

Stock Taking and stock ordering, Staff Rotas', Auditing new staff members once trained, Ensuring clinic and staff is complying to CQC standards including extensive health and safety, Handling petty cash and payroll, Ensuring clinic hits redemption and sale targets monthly, Regular weekly meetings with staff, Monthly reviews for staff on performance and focuses and ensuring a high standard of customer service is maintained daily for a successful and thriving clinic. Alongside being the LPS (Laser Protection Supervisor) ensuring the clinic is following the local rules for laser treatments, staff are complying with protocols and local rules and carrying out competent laser treatment. Arranging events within the clinic to boost new cliental and promote new treatments or products.

Reception duties included answering and making phone calls including confirmation calls to clients, organising the current days client files and ensuring the following days of clients files are ready when needed, Archiving files away, Using the VISMA system to update the clients notes, arriving and checking clients out, greeting clients on arrival and departure from the clinic. The use of spreadsheets for client data and information. Also assisting clients with any queries, questions or complaints

Also worked as a practitioner carrying out all previous treatments as when I was an aesthetician

Products worked with:

Dermaquest, SkinCeuticals, OBAGI, Agera, Epionce, Revitalash/Revitabrow, Intraceuticals, Image

November 2009 - November 2012 - Aesthetician at Destination Skin(Renew medica), Knightsbridge, UK - United Kingdom, (Skin Clinic)

Duties included:

From January 2012 until present day, I have been the highest sales practitioner across 26 clinics across the UK generating sales well over £25,000 each month. Carrying out the following treatments:

Laser Hair Removal on Lumenis Lightsheer Diode

Laser Hair Removal on Cutera CoolGlide Nd:Yag

Photo Rejuvenation for red/spider veins, Pigmentation and Collagen Stimulation on Cutera Limelight IPL

Leg Veins, Skin Tightening, Photo Rejuvenation, Acne Scarring, Trauma Scars and Stretchmark's on StarLux Palomar Laser and IPL

Mircodermabrasion

Cellulite Reduction on Cynosure Smoothshapes

Intraceuticals O2 Hydration Infusion

Skin Peels including OBAGI Blue Radiance Peel

Genuine Dermaroller

Advanced Electrolysis

PERLYS Express Teeth Brightening

Products worked with:

Dermaquest, Skin Ceuticals, OBAGI, Agera, Epionce, Intraceuticals, Image skincare, Revitalash/Revitabrow and Glo Therapeutics

June 2008 - June 2012 - Senior Therapist at The Rejuvenation Spa, Kensington, UK - United Kingdom, (5 Star Hotel Spa)

Duties included:

Worked as a senior spa therapist offering the following treatments

Swedish, Aromatherapy, Hot stone, Pregnancy, Auvadic and Deep tissue Massage

OPI Manicures and Pedicures

ESPA Facials

ESPA Body Treatments including salt scrubs and body wraps

SkinCeuticals Peels

Mircodermabrasion

Waxing

Eyebrow/Eyelash Treatments

Reception duties included: answering the phone, client care upon arrival and departure, exsisting with client questions and queries, tours of the spa, arriving and checking out clients from the diary, taking payments, updating the clients notes on the system

Products worked with:

Skin Ceuticals, ESPA. Tri Dosha, OPI

Education and Qualifications:

2009 Visage Hair and Beauty School

NVQ

Reflexology

2008 London College of Beauty Therapy

NVQ 3

Swedish Massage

Aromatheray Massage

Electrical Body Treatments

Electrical Facial Treatments

Electrolysis

Health and Safety

NVQ 2

Manicures

Pedicures

Facial Skin Care

Eyebrow and Eyelash treatments

Waxing (all areas)

Make up

Salon Reception

Health and Safety

2005 Holy Trinity College

GCSE's

Maths-C

English literature-C

English language-C

Physics Dual award-C

Chemistry Dual Award-C

Biology Dual award-C

Religious Education-B

Drama-A

Physical Education-B

French-C

Vocational Qualifications

First Aid Training

Fire Training

Hobbies and Interests

Traveling to different countries and exploring the culture and history

Socialising with friends and family

