

# Curriculum Vitae

**Female**

**D.O.B. 07 January 1983**

**Number of years working in industry:**

**14 years 7 months**



**Candidate ID Number:** 16030

**Nationality:** Saint Lucian

**Language Skills:**

Fluent: English

**Permitted to work in:** Saint Lucia, UK - United Kingdom

**Position Sought:** Spa Consultant, Beauty Therapist, Receptionist

## Personal Statement

An enthusiastic, energetic and determined individual, who enjoys challenges and learning new skills. Have the ability to learn quickly and have a good eye for detail. Well organised individual with good people skills and a caring personality. Self-motivated, very good listener, very professional, able to create a calm and relaxed environment for clients whilst keeping information confidential.

Seeking work in St Lucia, UK and USA and Cruise ships

## Employment History:

**May 2012 - Present - Beauty Therapist** at (most recent employer hidden for confidentiality) Brentwood, UK - United Kingdom, (College)

### Duties included:

- Epilation
- Electrical facials( microcurrent, EMS, Vacuum suction, Microdermabrasion, galvanic and high frequency)
- Body electricals (")
- stones Therapy
- thai massage
- shellac
- fakebake
- body massage
- front desk duties

### Products worked with:

Dermalogica

**January 2012 - August 2012 - Beauty Therapist** at Imperial Spa, Romford, UK - United Kingdom, (High Street Salon)

### Duties included:

- Front of house duties
- Waxing
- Massage
- Manicure & pedicure (fish Pedi.)
- Eyelash tinting

- Individual/strip lashes

**Products worked with:**

Dermalogica

**May 2011 - May 2012 - Beauty Therapist** at Havering College, Romford, UK - United Kingdom, (College)

**Duties included:**

- Waxing
- Massage
- Manicure & pedicure
- Eyelash tinting
- Individual/strip lashes

**Products worked with:**

Dermalogica

**February 2010 - May 2011 - support worker** at Hill View Homes, Catford, UK - United Kingdom, (Hospital / Medical Clinic)

**Duties included:**

- General Administrative Duties
- Dealing with Clients
- Answering Telephones, taking messages and record keeping
- Domestic Chores
- Implementing Life skill
- Incident reports, i.e. Out of Hours

**April 2008 - May 2008 - Receptionist** at Birse Metro, Victoria, London, UK - United Kingdom, (Home/Mobile)

**Duties included:**

- General Administrative Duties
- Dealing with Clients
- Filing, Faxing & Emailing
- Answering Telephones, taking messages
- Stock Taking
- Income & Expenditure
- Record Keeping

**Education and Qualifications:**

**2010 NEWHAM COLLEGE**

level 1

ADMINISTRATIVE, IT, NUMERACY,

**2004 CITY & ISLINGTON**

Equivalent to A levels

ACCESS TO HEALTHCARE PROFESSIONS

**2011 HAVERING COLLEGE**

- NVQ 2 BEAUTY THERAPIST
- NVQ 3 BEAUTY THERAPIST

**2001 Eastbrook, Dagenham**

GNVQ INTERMEDIATE HEALTH & SOCIAL CARE - MERIT

## **Product Training:**

### **June 2013 Dermalogica Shellac Fakebake**

The Lanes, Havering College

Dermalogica facial and body treatments, body and facial electricals, Tanning, Stones massage, Epilation, pedicures and manicures.

## **Vocational Qualifications**

- Computer Literate with good communication Skills: Written as well as Oral
- Customer Service and Administrative Skills
- Word Processing: Spreadsheet, Database, power point
- Dealing with special needs children
- Child Care Knowledge
- Providing facial and body electrical treatment
- fakebake, shellac

## **Hobbies and Interests**

- Shopping, going to the gym, socializing, dancing

CV created at [www.spastaff.com](http://www.spastaff.com)

