

# **Curriculum Vitae**

**Female**

**D.O.B. 26 October 1970**

**Number of years working in industry: 0 years 0 months**

**Candidate ID Number:** 15999

**Nationality:** Canadian

**Language Skills:**

Fluent: English

**Permitted to work in:** Canada

**Position Sought:** Nail Technician, Manicures, Pedicures, Back Massages

## **Personal Statement**

Recent Professional Esthetician Graduate.

Professional, Dependable, Punctual, and will fit in well with any professional team.

Seeking work around Ottawa, Canada and cruise ships

## **Employment History:**

**February 1989 - May 2013 - Cashier** at (most recent employer hidden for confidentiality) Ottawa, ON, Canada, (Product Company)

### **Duties included:**

\*Cashier

\*Executing retail, instore, and corporate specials

\*Assisted in data entry

\*Assisted with various areas where needed

**May 2011 - March 2012 - Room Attendant** at Quality Inn Orleans, Orleans, ON, Canada, ( Hotel Spa)

### **Duties included:**

Cleaning Rooms for both stay over and new guests.

**July 2010 - January 2011 - Claims Assessor** at Davis + Henderson, Ottawa, ON, Canada, (Product Company)

### **Duties included:**

Processing Medical Insurance Claims

**November 2008 - May 2010 - Team Member in Meal Assembly** at Healthcare Food Services, Cumberland, ON, Canada, (Product Company)

**Duties included:**

Packaging food while following all the health and safety guidelines.

**August 1998 - November 2008 - Adjudicator** at Resolve, Ottawa, ON, Canada, (Product Company)

**Duties included:**

Being responsible for accurate verification and processing of medical insurance claims

**Education and Qualifications:**

**2013 Ottawa Academy**

Esthetician Diploma

**1988 Cairine Wilson Secondary School**

Grade 12 Graduate

**Hobbies and Interests**

Walking, reading

CV created at [www.spastaff.com](http://www.spastaff.com)

