

Curriculum Vitae

Female

D.O.B. 25 July 1981

Number of years working in industry: 7 years 2 months

Candidate ID Number: 159853

Nationality: Indian

Language Skills:

Fluent: English, Hindi, Kannada

Basic: Tamil

Permitted to work in: India, UAE - United Arab Emirates

Position Sought: Spa Consultant, Regional Senior Manager, Spa Director, Spa Manager, Salon Manager, Spa Coordinator, Assistant Manager, Treatment Manager / Spa Trainer

Personal Statement

Self-directed, energetic, and dependable known,

- As a passionate team member, I am continually working to achieve organizational goals via sheer professionalism and focused devotion. As a result, it has always contributed to the organization's efficiency and my personal growth.
- Technically, I am familiar with Microsoft Word, Excel, PowerPoint, and Outlook apps.
- Have worked as an HR/Recruiter and handled administration. I've also trained spoken English and worked as a call centre agent, handling both outgoing and inbound calls.
- I can join immediately and relocate as well.

Seeking work in international locations

Employment History:

August 2018 - January 2019 - Manager/Supervisor at (most recent employer hidden for confidentiality) UAE , UAE - United Arab Emirates, (Product Company)

Duties included:

- Manage Salon with stocks,
- HR management
- Handled reception and help retain clients
- Train staffs on different aspect of customer service and treatments
- Ensure the safety and hygiene of the salon and staffs.
- Maintain records of cash flow and finance related documents

Career Break - HR/ Admin/ Recruitment (Part time)

June 2013 - May 2014 - Spa Consultant at Mad Lillies Salon, UAE, UAE - United Arab Emirates, (5 Star Hotel Spa)

Duties included:

Salon med spa offering various services and treatments on both skin and hair. My Job Function as a Beauty Manager and a skin therapist includes: Counsel clients on the treatments they need to go through, manage the stocks of the beauty section, managing and training the staffs.

June 2004 - April 2010 - Beauty Manager at Hana's Hair and Skin Care, Oman, Oman, (5 Star Hotel Spa)

Duties included:

Job Involved skin care and beauty treatments for clients and later on given the responsibility as a Beauty Manager to handle seven staff, training, stock management, handled reception as and when needed. Worked on IPL the permanent hair removals and sliming center.

Education and Qualifications:

2024 YPV

Trained

Pranic healing and Reikhi

2000 shamans beauty college

diploma

Aroma therapy

2000 Shamans Beauty college

Diploma

Asthetic and beauty culture, Electrolysis, Beauty management,

1997 St Philomina's

Vocational Qualifications

- Microsoft Word
- Microsoft Excel
- Office Outlook
- PowerPoint presentation

Hobbies and Interests

Reading

Researching

creative writing

content writing

CV created at www.spastaff.com

