

Curriculum Vitae

Female

D.O.B. 14 November 1993

Number of years working in industry:

7 years 11 months



Candidate ID Number: 152350

Nationality: Indonesian

Language Skills:

Fluent: English

Good: Japan

Basic: Russian

Permitted to work in: Maldives, Indonesia

Position Sought: Spa Consultant, Spa Manager, Spa Co-ordinator, Assistant Manager, Head Therapist, Treatment Manager / Spa Trainer, Senior Therapist, Massage Therapist, Holistic Therapist, Yoga / Pilates Teacher, Receptionist, Area Sales Representative, Retail Professional, Membership Sales Professional, Supervisor

Personal Statement

My best qualities include being easy-going, fast-learning, charming, and flexible. My current life goal is to maintain a balanced approach to work by using the important vs. urgent matrix to reduce stress and maximize productivity.

Seeking work in international locations and cruise ships

Employment History:

March 2018 - Present - Assistant Manager at (most recent employer hidden for confidentiality) Maldives , Maldives, (5 Star Hotel Spa)

Duties included:

- ❖• Supervise daily spa operations and liaise with department heads to ensure cleanliness, maintenance and service standards are upheld
- ❖• Ensure all employees have the proper supplies, equipment and uniforms
- ❖• Ensure the spa's operating procedures and policies manuals are implemented and updated as required
- ❖• Holding regular meetings, training, encouraging team members involvement
- ❖• Manages supplies and equipment inventories within the budget
- ❖• Assist in development and updating of the spa menu
- ❖• Responsible to inspiring and creating motivation to the team to reach spa goal and business target
- ❖• Conduct employment evaluations
- ❖• Handling the spa operations on absences of Spa Manager
- ❖• Resolve customers disputes or complaints immediately
- ❖• Created a solutions to minimize the spa expenses, increase the spa profits, budgeting
- ❖• Yearly, monthly, weekly planning and coordination of departments
- ❖• Ensure safety and security measures for both guests and family member
- ❖• Handling spa quality ,health and safety, food and safety audit,
- ❖• Aerial yoga teacher, conduct a morning yoga in absences of Residence Yogi

Products worked with:

Elemis, ila, theranaka, voya, junejacobs, yonka, natural products.

Education and Qualifications:

2023 ULU yoga

Certificate

50hrs Aerial Yoga Teacher Training

2022 International Business Management Institute

Certificate

Leadership and Management

2021 Bali International Spa Academy

Diploma level 4

Spa and Salon Management- VTCT certificate

2011 Carrier Center in Bali

Certificate

Body treatments

reflexiology

face massage

2021 Bali International Spa Academy

Pass

Product Training:

September 2022 Ila product

David Pence , in the Maldives

Ila Chakra Balancing, ila Body treatments (massage, scrub, wrap) , ila face treatments

August 2018 Elemis

Kirsteen Cameron, in the Maldives

Elemis Face and Body treatments, Retailing

July 2018 Theranaka

Bianca Schultz , in the Maldives

Theranaka Face and Body treatments, Retailing

Hobbies and Interests

Yoga, Dance, reading , traveling, morning walk,swimming

CV created at www.spastaff.com

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