

Curriculum Vitae

Female

D.O.B. 29 June 1979

Number of years working in industry: 5 years 0 months

Candidate ID Number: 151350

Nationality: South African, Swiss

Language Skills:

Fluent: English, Afrikaans

Basic: German

Permitted to work in: UK - United Kingdom, South Africa, Switzerland

Position Sought: Spa Consultant, Regional Senior Manager, Spa Director, Spa Manager, Salon Manager, Head Therapist, Treatment Manager / Spa Trainer, Senior Therapist, Beauty Therapist, Skin Clinic Therapist, College Tutor, Area Sales Representative

Personal Statement

Reliable, trustworthy, hardworking

Seeking work in international locations

Employment History:

August 2022 - Present - College Tutor at (most recent employer hidden for confidentiality) Banbury, UK - United Kingdom, (College)

Duties included:

Planning & organising

- Teach, train and assess students and other client groups to quality standards set by the College, acting as course tutor to full-time and part-time groups and other student and trainees with the associated organisation, administration, and monitoring of attendance including the collection of data for course evaluation.
- Monitor and support students' academic progress, including collection and follow up on attendance and punctuality, early leaver and destinations data,
- Participate in demonstrations and practical activities with students and trainees on all courses

January 2022 - July 2022 - Faculty Coordinator & Learning for Leisure Administrator at ., ., (5 Star Hotel Spa)

Duties included:

- Supporting the Creative faculty with registers, timetables, communications with parents and students and the delivery of study programmes.
- Aiding with coordinating student interviews and assessments.
- Organised student files as well as helping to plan the working of the faculty with directors for the academic years cycle of business/ work for teachers.
- Supporting timetabling and the preparation and upkeep of registers, and helping organise faculty open days, award ceremonies.

September 2016 - September 2017 - General Manager of Training & Development at The Sorbet Experience, .. (5 Star Hotel Spa)

Duties included:

- Designed training modules for strategic business practices and organisational behaviour training concepts.
- I was responsible for expanding the business, increasing the team, which required me to manage the company's growth.
- I led the product development team, and I worked closely with the merchandising and service director on all new brands and products introduced into the group.
- Effectively trained instructors, Franchisees on techniques for managing employees.
- Maintained corporate responsibility by staying up to date with laws that affect human resource training programmes.
- Reviewed products and updates to meet company quality standards, scheduled production and work-in-progress tracking and reports.
- Brainstormed with peers and other members of the training team to determine enhancements and product features.
- Managed multiple projects effectively in a demanding environment with tight deadlines.
- Identified changes in project scope and modified job schedule accordingly.
- Mentored team members to succeed and advance within the department and company.
- Oversaw training courses and promotional paths for professionals and leaders.
- Reviewed and updated existing training materials, methodologies, and content to reflect current business needs.
- Liaise with International beauty and skincare training bodies

Education and Qualifications:

2023 School of International Health and Reflexology The Beauty Specialist Training Centre All based in South Africa

CIDESCO NVQ Level 3 ITEC/VTCT SAAHSP

Aromatherapy

Reflexology

Indian Head Massage

Level 3 Beauty

Training and Development

2000 School In South Africa

GCSE

International Beauty Diploma

Hobbies and Interests

Love people, food and travel

CV created at www.spastaff.com

