

# Curriculum Vitae

**Female**

**D.O.B. 30 March 1973**

**Number of years working in industry:**

**19 years 2 months**



**Candidate ID Number:** 14618

**Nationality:** Filipino

**Language Skills:**

Fluent: English

Basic: Japanese, Spanish

**Permitted to work in:** Philippines

**Position Sought:** Spa Manager, Spa Co-ordinator, Assistant Manager, Head Therapist, Treatment Manager / Spa Trainer, Senior Therapist, Massage Therapist

## Personal Statement

I am a very friendly person, easily to be deal with, a flexible one. I like to learn a lot especially if it is new to me. Flexible to my time. I love challenging roles it makes my adrenaline go up. I can easily mingle to any kind of person, cultural differences is not a problem to me since I have the experience in working in multi cultural environment. Language might be one of my weakness but I did not find it a problem. I am willing to undergo any kind of trainings because I believe that learning is very important and essential in our daily life.

Seeking work in international locations and cruise ships

## Employment History:

**November 2013 - Present - Assistant Manager** at (most recent employer hidden for confidentiality) North Male Atoll, Maldives, (5 Star Hotel Spa)

### Duties included:

As of the moment I am an Asst. Spa Manager which is responsible for smooth day to day Spa operation with the Spa Director. Assist the Spa Director in ensuring target is achieved. I am the one who make the duty rooster, training and orient the new therapist and also do the refresh training for the senior therapist which I did from time to time. I am the one who make our massage protocols. Checking everyday the Spa Checklist to make sure everything is in order. Checking the maintenance and report to respective responsible department. I am also the one who do the Product Inventory and stock control making it sure stock on hand is not expire and also make short spa will not run out of stock.

### Products worked with:

Decleor

Pevonia

Valmont

Ila

Lemongrass

**January 2012 - October 2013 - Massage Therapist** at Constance Halaveli , Alifu,Alifu, Maldives, (5 Star Hotel Spa)

### Duties included:

I am A Spa therapist in my current job. I do all kinds of massage and body treatments like facials, body scrub, body wrap, I can also be in a reception and I am always the top seller when it comes to retail and upselling. Before this job I used to be a spa trainer and a spa head therapist in my previous work.

**Products worked with:**

- Decleor
- Pevonia
- Sensara
- Valmont
- Ila

**April 2011 - December 2011 - Treatment Manager / Spa Trainer** at Moevenpick Resort & Spa, Mactan Island, Philippines, (5 Star Hotel Spa)

**Duties included:**

I am the Spa Trainer/Spa Head therapist. I am responsible for the orientation and training of the new employee. Doing also skills training for the old therapist ensuring they have still maintain the standard protocol.

**Products worked with:**

- Decleor
- Pevonia
- Sensara

**September 2006 - March 2011 - Treatment Manager / Spa Trainer** at Hilton Cebu Resort & Spa, Mactan Island, Philippines, (5 Star Hotel Spa)

**Duties included:**

At first I am a Spa Therapist and then during the time of my employment there I became a Spa Trainer/Head Therapist. The company even send me to training to have a Licensed in Massage Therapist. I passed the examination and I became a Licensed Massage Therapist in my country.

**Products worked with:**

- Decleor
- Sensara
- Pevonia

**Education and Qualifications:**

**2016 American Hotel & Lodging Association**

- Certified
- Certified Hotel Supervisor

**2010 International NYKR Academy, Inc. Philippines**

- Certificate
- Licensure Course for Massage Therapist

**2010 Technical Education & Skills Development Authority**

- Certificate
- Massage Therapy

**1995 University Of San Jose Recoletos**

**Product Training:**

**May 2019    Elemis Face & Body**

- Velassaru Maldives

Trainer: Ms. Kirsteen Cameron

Elemis Pro Collagen Facial

Elemis Pro Collagen Superfood Pro Radiance

Elemis Anti Blemish

Elemis Skin Soother

Elemis Pro Definition Facial

Elemis Thousand Flower Detox Wrap

Elemis Targeted Toning Tightener

Elemis Peaceful Pregnancy Massage

**December 2014    Pevonia**

Maldives

Ms. Melissa Clemo

Essential Line Facial

Body Scrubs

Body Wrap

Cellulite Treatment

**July 2012    ILA Product**

Maldives

- Kundalini Massage
- Manipura Massage
- Ananda Facial
- Rainforest Facial

**May 2012    Valmont**

Maldives

- Peaks of Firmness
- Snowbright
- Sources Bisses
- Vitality of Glaciers
- Princess Pandie
- Strength of Solano (Hair)
- After Diving Treatment
- Bisses Purity Full Body Exfoliating Treatment
- Reflection of the Frozen Lake

**Vocational Qualifications**

First Aid

Computer Literate

**Hobbies and Interests**

- singing,
- cooking
- dancing
- doing yoga
- reading

- volleyball
- table tennis

CV created at [www.spastaff.com](http://www.spastaff.com)

