

Curriculum Vitae

Female

D.O.B. 22 April 1979

Number of years working in industry: 18 years 1 month

Candidate ID Number: 14098

Nationality: British

Language Skills:

Fluent: English

Permitted to work in: Andorra

Position Sought: Spa Manager, Salon Manager, Assistant Manager, Treatment Manager / Spa Trainer

Personal Statement

I am a highly motivated and passionate person. I approach all aspects of life with enthusiasm and the drive to perform to the best of my ability. I believe that I am an approachable, open natured person and I enjoy helping others achieve their goals.

Seeking work in Manchester, Lancashire and Cheshire

Employment History:

November 2008 - Present - Assistant Manager at (most recent employer hidden for confidentiality) Macclesfield, UK - United Kingdom, (Health Club)

Duties included:

Since the return of my manager from maternity leave my role has not changed dramatically - my responsibilities include supporting her and making sure the salon is running effectively and building the business while being in treatments full time. Responsibilities which are specifically assigned to me include- Retail Stock take, Rotas, Health and Safety, Occupancy reporting, maintaining the voucher log, overseeing the diary, day to day running of the salon, updating and monitoring the therapists target diary and rather ambiguously 'anything required by Head Office'. In addition to this I have also taken on Duty Manager shifts to allow me to develop professionally within the Leisure Industry.

December 2010 - September 2011

Beauty Spa Manager - Maternity Cover - The Tytherington Club

As a result of my strong performance and service driven ethics, I was promoted to cover the role of manager of Aura. The roles - by no means a conclusive list - involve stock control, payroll, overseeing the high standards expected in a 5* environment, supervising staff and ensuring treatments are conducted to the highest standard. I enjoy good working relationships with my colleagues and enjoy motivating the team to achieve the results expected from the company and have increased department turnover and profitability. Due to good communication skills, I often get elected to deliver courses to large groups including my own team and others within the leisure club.

November 2008 - November 2010

Beauty Therapist - The Tytherington Club

I am an original member of the Aura team, which involved inheriting an empty salon and making it fit to serve our clients. Over the last two years I have been instrumental in building the business and have an outstanding record for having repeat clients - which I firmly believe is due to exemplary client care and being able to identify consumer need. This in turn has resulted in high retail revenue. I have strongly supported the salon manager who relies on me to assist with the day to day running of the salon. Due to my commitment to one of our product brands I was elected to become a specialist liaison therapist which involved offering support to the other therapists, offering technical support, training subjects within the product brand, driving retail sales and maintaining communication with the Business Manager.

Products worked with:

Jessica, Espa, Clarins

August 2008 - November 2008 - Beauty Therapist at Barcelo Hotels, Macclesfield, UK - United Kingdom, (Hotel Spa)

Duties included:

I worked on a part time basis covering all treatments, alongside my future manager at The Tytherington Club. Unfortunately the standards of the hotel did not meet my own and I felt it compromised my professional integrity.

Products worked with:

Decleor

January 2008 - August 2008 - Beauty Therapist at Dove SPa, Higher Whitley, UK - United Kingdom, (Day Spa)

Duties included:

While still finishing my level 3 NVQ in Beauty Therapy, I secured a position at Dove Spa (formerly Re-Aqua). This was a sumptuous day spa offering 5* treatments and allowed me to advance from a newly qualified therapist to one displaying confidence and expertise.

Products worked with:

Dove spa, Elemis

Education and Qualifications:**2008 Stockport College**

NVQ Levels 2 & 3

Beauty therapy

1997 Poynton High School

A Level English Literature

Theatre Studies

Art

General Studies

GCSE English Literature

English Language

Art

History

Maths

Dual Cert Science

Product Training:**September 2012 Espa**

Gibbin Bridge

- Espa Essentials
- Espa Hip and Thigh
- Espa Specialist
- Espa Enzyme Peel facial

September 2012 Clarins

Raddison Hotel, Manchester

- Clarins Essentials
- Clarins TriActive Advanced Facials

Vocational Qualifications

Advanced first aid including defib

Ptlls

I have held a full UK driving licence without penalty since 1996.

Hobbies and Interests

Since retraining in the Beauty Therapy industry I have been motivated to glean as much additional knowledge and experience to enhance my existing skills, and have particularly enjoyed exploring Reiki and Angel Therapy.

My interests and hobbies include reading, cooking, motorcycling, dining out, visiting historical sites churches and museums, narrow boating, meditation and going to the gym.

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