

Curriculum Vitae

Female

D.O.B. 30 May 1988

Number of years working in industry: 19 years 5 months

Candidate ID Number: 14042

Nationality: British

Language Skills:

Fluent: English

Basic: Greek, French

Permitted to work in: Spain, Italy, Ireland, Greece, Cyprus, Belgium, UK - United Kingdom

Position Sought: Spa Manager, Salon Manager, Spa Co-ordinator, Assistant Manager, Head Therapist, Treatment Manager / Spa Trainer, Senior Therapist, Beauty Therapist, Skin Clinic Therapist, Receptionist, Area Sales Representative, Retail Professional

Personal Statement

I am a proactive professional, who likes to experience new challenges within my work. I have passion for the Beauty/Spa industry & this comes across in my warmth and friendliness towards guests. I also pride myself on giving each guest a memorable but unique experience.

Within the industry I plan to work my way up as Spa Manager within some of the best Hotels & Spas in the world

Seeking work in UK and International Locations

Employment History:

April 2013 - Present - Spa Manager at (most recent employer hidden for confidentiality) Paphos, Cyprus, (Hotel Spa)

Duties included:

- Managing a team of 3 therapists 1 hair dresser & 1 lifeguard
- Marketing and promotions for day spa & hotel guests
- Marketing and promotions aimed at wedding tourism
- Revenue forecasting
- Treatment forecasting
- Ensuring the health club meets the Monthly & Yearly Budgets
- Preparing Yearly budgets
- Training staff in treatments and retail sales
- Managing therapist sales
- Commissions
- Stock Taking
- Product orders
- Managing schedules for all health club spa
- Performing Treatments to high standard
- Retail sales
- Full reception duties including meeting & greeting clients upon arrival, spa tours, making bookings & assisting with enquires, answering phone calls & emails, taking payments
- Opening & closing of the spa
- Daily reconciliation's
- Promoting the spa, hair salon and gym
- Communicating with staff on all levels and within all different departments within the company.
- Treatment forecasting
- Yearly budgets
- Projecting budgets for 3yrs
- Cost Control

Products worked with:

- Germaine de capuccini
- Premier Dead Sea
- Phytomer
- LCN

March 2007 - March 2013 - Beauty Therapist at Aphrodite Hills, Paphos, Cyprus, (5 Star Hotel Spa)

Duties included:

- Stock Taking
- Performing Treatments to High Standard
- Full Reception Duties
- Taking payments
- Making Bookings
- Answering phone calls/Emails
- Retail Sales
- Managing the therapist sales
- Commissions
- Training new receptionist and over seeing all other receptionist
- Product Orders
- Managing therapist schedules
- Opening & Closing of the Spa
- Daily reconciliation's
- Promoting the Hair salon, Gym
- Cross-Promoting the rest of the resort
- Assisting the Spa Manager when required
- Fulfilling Duty Manager Position within the spa when required
- Treatment forecasting
- Projecting budgets for 3yrs

Products worked with:

- Pevonia
- Li'Tya
- OPI
- Creative Nail Designs

July 2006 - February 2007 - Beauty Therapist at The Retreat Salon, Northampton, UK - United Kingdom, (High Street Salon)

Duties included:

- Performing Treatments
- Sales
- Taking Payments
- Making Bookings

Products worked with:

- Dermalogica
- Jessica

Education and Qualifications:**2006 Northampton College**

NVQ Level 3

Beauty Therapy (General Route)

- Advanced Facials
- Electrical Body treatments
- Heat Treatments
- Epilation

- Body Massage
- Aromatherapy Massage
- Anatomy & Physiology
- Promotions Training

As an extra to this course I completed St tropez tanning treatments & Hot Stone Massage within the year

2005 Northampton College

NVQ Level 2

Beauty Therapy

- Facials
- Eye Treatments
- Manicure/Pedicure
- Make up
- Waxing
- Anatomy & Physiology
- Salon Management
- Health & Safety
- Customer Care
- Retail

2004 Moulton School

GCSE

- English D
- Maths C
- Double Sciences C
- French D
- Business Studies C
- English Literature
- PE
- Religious Education
- Drama
- Design Technology - Textiles
- IT

Product Training:

April 2013 Phytomer

Paphos

Phytomer face treatments

Phytomer body treatments

April 2008 LI'TYA

Aphrodite Hills, Paphos, Cyprus

- Body Wraps
- Body Scrubs
- Facial Treatments
- Hydrotherapy
- Hand & Foot Treatments
- Retail Training
- Full Product Knowledge

**March
2007**

Pevonia Botanica

Aphrodite Hills, Paphos, Cyprus

- Pevonia Facials
- Pevonia Pregnancy Treatments
- Hand & Foot Treatments
- Body Wraps
- Body Scrubs
- Hydrotherapy
- Retail Training
- Full Product Knowledge

June 2006 Dermalogica

Northampton College, Northampton, England

Dermalogica Facials

Vocational Qualifications

While doing work experience I did basic training with :Elemis, Thalgo, Finders.

Through School, Home & Work use I have Full Knowledge of Microsoft Office & similar programming

I also have certificates in First Aid, AED & lifeguard.

Hobbies and Interests

Fitness Activities

Reading

Socialising

Music

Walking

Rugby

CV created at www.spastaff.com

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