

# Curriculum Vitae

**Female**

**D.O.B. 09 June 1988**

**Number of years working in industry:**

**15 years 5 months**



**Candidate ID Number:** 13709

**Nationality:** British

**Language Skills:**

Fluent: English

Basic: Spanish, French

**Permitted to work in:** UK - United Kingdom

**Position Sought:** Spa Manager, Treatment Manager / Spa Trainer, College Tutor

## Personal Statement

- Bubbly
- passionate about the beauty industry
- life goal would be to become a teacher or trainer within the beauty industry

Seeking to work in the UK and USA

## Employment History:

**April 2013 - Present - Freelance Therapist** at (most recent employer hidden for confidentiality) Oxfordshire, UK - United Kingdom, (5 Star Hotel Spa)

### Duties included:

I have been working throughout Oxfordshire & Buckinghamshire through Redcurrant working for 4/5\* spa's and salons. Performing treatments for the clients and helping to increase business in each placement. I have gained a lot of experience working for a wide variety of places.

Gaining knowledge and experience from busy day spa's who have a team of around 50 therapists to small salons.

I also work for myself and do mobile treatments in and around my area I per from a wide variety of treatments such as shellac, waxing, massages, spray tans and much more. I thoroughly enjoy doing it but want to progress into becoming a beauty trainer. I am going to do my PTTLs course and want to either teach students in a college or train therapists in a product house. I use to do training when I was an Espa specialist at my old work place and thoroughly enjoyed it and am really passionate about training and coaching therapists to the very best they can be and believe I have all the attributes to be an exceptional trainer.

### Products worked with:

Espe

Jessica,

St Tropez,

Fake Bake,

shellac,

Mii

Thalgo

Aromatherapy associates

Elemis

**October 2012 - April 2013 - Salon Manager** at Dove Spa, Birmingham, UK - United Kingdom, (High Street Salon)

**Duties included:**

My daily duties consist of dealing with customers on a daily basis, handling cash, working with figures and maximising sales. Setting and maintaining group and individual targets, working with KPI's and maintaining brand standard. Coaching therapists and guiding them to achieve their KPI's. Ordering stock and maintaining stock levels in the salon. I also run regular events within the salon to promote the business and promote new product launches & campaigns. I am the point of contact for the running of the salon and making sure we are adhering to health and safety guidelines. I regularly set daily, weekly and monthly targets for the therapists to achieve within treatments and retail and to help with their overall progression within the business and as therapists. I have run just recently their yearly appraisal's and set them new and achievable targets for them to reach and maintain within the business. I also handle any customer issues and make sure the customers leave happy with the service and wanting to come back again and to enjoy the experience again.

**Products worked with:**

- Dove
- Murad
- St Tropez
- Nailtiques
- Leighton Denny
- Elemis

**September 2010 - October 2012 - Head Therapist** at Qhotels, Oxfordshire, UK - United Kingdom, ( Hotel Spa)

**Duties included:**

I started the company part time however I was then promoted to senior spa therapist after a quick progression in the company through my dedication to the team, clients and my hard work. I do all the Espa treatments as well as train all the other therapists up in Espa treatments. I also help manage the spa with my manager; I generate business and help with any promotional offers. I am also hands on with the figures and tracking all the sales. I also manage booking treatments in and as I am an Espa specialist I help motivate the therapists and boost retail sales as well. I thoroughly enjoyed my job and wouldn't change it for the world, I love making my clients feel relaxed and happy and tailoring the treatments to their every need. I helped run events throughout the spa and have managed the team of 15+ therapists alone when we have had managers leave and then start, doing rota's, promoting the business, generating new clients & more revenue for the business. I managed all the day-day duties and bookings within the spa as well as managing the team and developing them into better therapists.

**Products worked with:**

- Espa trained.
- Espa specialist.
- Jessica manicure and pedicure trained.
- Mii makeup trained.
- Fake bake spray tanning training.
- St Tropez tanning application
- Shellac trained.
- Foundation Management course.

**Education and Qualifications:**

**2014 Oxford**

Diploma

PTTLS qualification

**Product Training:**

**June 2014 Caflon Ear piercing**

Sallys Warwick

Caflon ear piercing

**May 2014 Diamond Microdermabrasion**

Sallys Reading

Diamond microdermabrasion procedure and treatment.

**February 2014 Eyelash Extensions**

Salon Box Reading

Individual eyelash extensions.

**April 2012 Fake Bake**

At the hotel

Fake Bake professional spray tan expert

**September 2011 Espa**

Farnham

It was our Espa essentials training it was a 5 day course and we learnt all the core facial and body treatments.

**May 2011 Jessica**

Outskirts of London Gerrard International

Manicure and Pedicure training.

**Vocational Qualifications**

Foundation management

Customer service

CV created at [www.spastaff.com](http://www.spastaff.com)

