

# Curriculum Vitae

**Female**

**D.O.B. 20 August 1985**

**Number of years working in industry:**

**23 years 3 months**



**Candidate ID Number:** 13634

**Nationality:** British

**Language Skills:**

Fluent: English

Basic: Spanish, French

**Permitted to work in:** Sweden, Spain, France, UK - United Kingdom

**Position Sought:** Spa Manager, Salon Manager, Assistant Manager, Treatment Manager / Spa Trainer, Senior Therapist, Skin Clinic Therapist

## **Personal Statement**

I think my best qualities are honesty, hardwork and dedication. If I'm passionate about something I can't stop thinking about it and I've felt like this about the beauty industry for over 10 years now. I want to further my career from working abroad and gaining even more experience in different environments.

Seeking work in International Locations

## **Employment History:**

**July 2009 - Present - Spa Manager** at (most recent employer hidden for confidentiality) Norwich, UK - United Kingdom, (High Street Salon)

### **Duties included:**

Fully responsible for day to day running of the salon and managing 10 staff members.

Staff schedules and rota's

Stock checks, orders and deliveries

Achieving and setting targets for retail and treatments

Reception

Staff training

Interviews and dismissals

Marketting

Daily reports to the company owner

### **Products worked with:**

Dermalogica

CACI Ultimate

Ecolite IPL

Australian bodycare

Nouveau lash extensions

Bio sculpture

Jessica nails

OPI

China Glaze

Nimue

Sothys

Bare Minerals make up

St Tropez

Fake Bake

Universal contour wraps

**Career Break - Traveling**

**March 2007 - February 2009 - Salon Manager** at Jasmine House Beauty Boutique, Norwich, UK - United Kingdom, (High Street Salon)

**Duties included:**

Fully responsible for the salon as the owner was rarely present. I did treatments full time, as well as reception and managing 3 staff. Responsible for researching new treatments and products, targets and handling/banking the money.

**Products worked with:**

Dermalogica

CACI

Sothys

Bio sculpture

Universal contour wraps

Fake bake

**October 2005 - March 2007 - Self employed Beauty Therapist** at Gemma Brown, Norwich, UK - United Kingdom, (High Street Salon)

**Duties included:**

Everything from performing high quality treatments to marketting my business and handling the accounts.

**Products worked with:**

Dermalogica

CACI

OPI

**June 2002 - October 2005 - Receptionist** at The Lemon Tree, Norwich, UK - United Kingdom, (High Street Salon)

**Duties included:**

I started this position as part time receptionist while I was finishing my studies at college. Then when I qualified I became a full time therapist and after 1 year got promoted to senior therapist due to my committment, professionalism and natural ability to learn new treatments. I was very popular with clients and built up a great client base. When I was promoted to senior therapist I was also put in charge of training new staff members until they were up to standard.

## **Products worked with:**

Dermalogica

Jessica

CACI

Universal Contour Wraps

Australian bodycare

St Tropez spray tan

## **Education and Qualifications:**

### **2011 BABCOCK**

NVQ Levels 2 and 3

ILM in Team leading and management

### **2010 Nouveau lash academy London**

Diploma

Nouveau semi permanent lash extensions

### **2003 City College Norwich**

NVQ level 2 and 3

Beauty Therapy

Diploma in reception

Ear piercing

Student of the year award

### **2003 City College Norwich**

IHHT certificate

Indian head massage

### **2001 Broadland High School**

GCSEs obtained: English Language (C), English Literature (A), French (A), History (C), Physical Education (B), Food Technology (C), Religious Education (D), Science (D,D), Mathematics (D). Food Hygiene Certificate (PASS)

## **Product Training:**

### **March 2012**

#### **Dermalogica**

Leatherhead surrey and St Ives Cambridge

I love dermalogica products and treatments and I did my first course with them in 2002 and have been on at least 2 courses per year since then trying to keep up with their innovative new treatments and products. I can perform a full range of face and body treatments with dermalogica and am consistently the highest achiever with commission from retail sales.

### **December 2010**

#### **Nouveau lash extensions**

London

An intensive one day course, half theory and half practical. The lashes are very fiddly and require a lot of patience to produce a full set. I practised for 3 hours and only applied about 3 lashes each! Then I had to return after treating 6 clients and showing photographs before and after. I had a half day assessment and passed with certificate. The lashes are one of my favourite treatments to do now.

### **May 2010 CACI non surgical solutions**

Edgware, London

Although I only did a CACI course last year, my first training session with them was in 2003 where I learnt

the signature treatment. Then they brought out a new machine which I implemented to the sanctuary and went on training for this last year. It is a very intense course with a lot of theory on muscles, tendons, skin and electricity. A very long course of movements to memorise in addition to customising each treatment to your client. Again, one of my favourite treatments to perform as you get great results with a course of 10.

## **Vocational Qualifications**

Level 2 Key skills and IT

## **Hobbies and Interests**

I enjoy most sports and love any excuse to be outside! I used to coach my own roller skating club from 2000-2009. I, myself, competed throughout Europe professionally and as a club we competed nationally for 9 years. I still skate regularly but just as a hobby as my job demands a lot of time. I am currently taking an intermediate Spanish course in the hope of becoming as close to fluent as possible. I'm very passionate about travelling and love exploring new cultures and making friends around the world.

CV created at [www.spastaff.com](http://www.spastaff.com)

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