

# Curriculum Vitae

**Female**

**D.O.B. 02 February 1987**

**Number of years working in industry: 15 years 7 months**

**Candidate ID Number:** 13559

**Nationality:** British

**Language Skills:**

Fluent: English

**Permitted to work in:** UK - United Kingdom

**Position Sought:** Beauty Therapist

## Personal Statement

Through working in the catering industry for 9 years i have gained exceptional interpersonal skills and have high standards of customer/client care. For 5 years I held a position of supervisor showing responsibility, during this time I had to become accustomed to thinking fast, making quick decisions and leading a team to ensure all aspects of the running of the bar go smoothly and effectively.

I have been employed in a local salon for the last 3 years, in this time I have developed all skills needed to become a great therapist such as organisation skills and ensuring excellent levels of client care at all times. Reception duties are a big part of this role also, promoting the salon and all services available at all times.

Seeking work in South and Central Scotland

## Employment History:

**July 2010 - Present - Beauty Therapist** at (most recent employer hidden for confidentiality) Troon, UK - United Kingdom, (High Street Salon)

### Duties included:

Performing all treatments qualified in:

- Facials
- Massage
- Waxing
- Manicures
- Pedicures
- Shellac & Minx
- Eye treatments

General reception duties, all cleaning and tidying of the salon and ensuring client care and comfort at all times.

### Products worked with:

- Silhouette's Demalift Microcurrent
- Elemis
- Demalogica & Sothys
- CND hand/foot products & polishes, also Shellac.
- Minx.

**May 2012 - May 2012 - Work experience** at The Spa @ Turnberry, Turnberry, UK - United Kingdom, (5 Star Hotel Spa)

## **Duties included:**

As part of my course I had to complete a weeks work placement and chose to do this within a spa environment.

This gave me an insight into what is involved in the day to day running of a 5 star spa.

Spent most of the week shadowing other members of staff from different departments to get a feel for each role.

## **Education and Qualifications:**

### **2012 Kilmarnock College**

HND

Beauty Therapy

- Contemporary electrotherapy.
- Product knowledge.
- Lifestyle advice.
- Employment experience.
- Electro-cosmetic therapy.
- Prepare & present a business plan.
- Reflexology.
- Aromatherapy.
- Graded unit 2 - A.

### **2011 James Watt College, Kilwinning**

HNC

Beauty Therapy

- Waxing
- Facials
- Eye Treatments
- Swedish Massage
- Face & body electrotherapies
- Management & practises of face & body therapies
- Hand & foot treatments
- Employment experience 1
- Graded unit 1 - (B)
- Anatomy & physiology

### **2010 James Watt College, Kilwinning**

SVQ Level 3 (General Route)

Beauty Therapy

- Facial electrotherapy treatments
- Body electrotherapy treatments
- Swedish massage
- Epilation
- Microdermabrasion
- Health & safety
- Anatomy & physiology

### **2009 James Watt College, Kilwinning**

SVQ Level 2

Beauty Therapy:

- Waxing
- Facials
- Manicures
- Pedicures
- Eye treatments
- Make-up
- Anatomy & physiology
- Health & Safety

### **2003 Kilmarnock College**

NQ

## Beauty Care:

- Waxing
- Facials
- Manicures
- Pedicures
- Eye treatments
- Make-up
- Reception duties
- First aid skills
- Anatomy & physiology

## 2001 Belmont Academy

### Standard Grades:

- English - 2
- French - 2
- German - 2
- Maths - 3
- Biology - 3
- Chemistry - 3
- Art - 3
- Modern Studies - 4

## Product Training:

### May 2013 Lash Fx

The Scottish Beauty School, Hillington

all aspects of semi permanent lashes

### May 2011 Sothys

Kilmarnock College

Sothys student training - product knowledge of facial and body products, application of face and body treatments.

### May 2010 CND/Shellac

Troon

Hand/foot products & polishes

### May 2009 Dermalogica

James Watt College

Dermalogica student training - product knowledge of facial and body products, application of face and body treatments.

### May 2009 Minx.

James Watt College, Kilwinning.

Health & safety, application and advice.

### May 2009 Elemis

Troon

In house training, basic knowledge of product range and application.

## Vocational Qualifications

Working within the catering/bar industry for almost 10 years, 5 of which in a supervisory role I have developed excellent interpersonal skills and excellent customer service skills.

## Hobbies and Interests

Socialising with friends, going to the gym and travel.

