

Curriculum Vitae

Male

D.O.B. 01 February 1977

Number of years working in industry: 19 years 0 months

Candidate ID Number: 13422

Nationality: Filipino, Filipino

Language Skills:

Fluent: English

Basic: Spanish, French, Italian, Arabic

Permitted to work in: Philippines

Position Sought: Spa Co-ordinator, Assistant Manager, Head Therapist, Treatment Manager / Spa Trainer, Senior Therapist, Massage Therapist, Holistic Therapist, Area Sales Representative, Retail Professional, Membership Sales Professional

Personal Statement

I would like to be number 1.

Employment History:

April 2011 - Present - Massage Therapist at (most recent employer hidden for confidentiality) Riyadh, Saudi Arabia, (5 Star Hotel Spa)

Duties included:

- To promote a helpful and professional image to the guest with full cooperation when requiring assistant ensuring a prompt caring and helpful attitude.
- To strive to anticipate the needs of the guest whenever it is possible, to enhance to quality of service in return enhance guest satisfaction.
- To be flexible in assisting in other areas of the hotel in response to the business to met the guest needs.
- To assist your department manager in maintaining regular and effective communication within the team. Also attend hotel meeting if required.
- To assist your department manager in quality training and coaching in a systematic, and professional manner to ensure consistent delivery of the product and service standard.
- To assist your department manager in recruitment of staff and scheduling and planning of department roasters.
- To assist in creating environment which promotes staff morale and encourages employees to have pride in their skills ensuring maximize efficiency.
- To address development needs identified from your appraisal with your manager and to maximize areas of strength. To assist your department manager in appraising employee in the department.
- To assist delivery of gateway product and department service standards.
- To positively promote sales awareness within the department and maximize sales opportunities for the department and the hotel.
- To help control operating cost within the standard set under the direction of the department manager.
- To help creating an environment and atmosphere at the Spa filled with fun and excellence that is perceived to be value for money.
- To maintain a five star standard of service at all times within the spa.

- To help construct an activities program throughout the year utilizing all the facilities tailor made to suite both our hotel guest and members.
 - To help organizing sporting events/coaching programs at the spa which must be carried out to conform to the company regulations and safety standards? To attend weekly meeting held by the Spa Manager to review the following Spa performance, Staff performance and Activities.
 - To ensure that all emergency procedures / equipment are reviewed and updated on a regular basis and that all Spa staff is fully conversant and trained on those procedures at all times.
 - To help Spa achieve all projected targets on membership and other revenue.
 - To prepare the weekly duty roaster by each week Sunday.
 - To coordinate the planning of the therapist on weekly basis.
 - To review the daily booking of treatments and staff attendance & recuperation week.
 - To take a full inventory of the Spa store on a weekly basis.
 - To responsible for store requisitions.
 - To follow up on items needs to be purchased, and ensure that a sufficient spare per stock is to kept for busy periods.
 - To follow up on repair and works orders.
 - To assist in the follow up on faxes/letter, emails, ect. with regards membership & booking and general administration.
 - To organize the daily office filing.
 - Ensure that laundry requirements are communicated in advance to the laundry department.
 - To regular check the water temperature of the pool/Jacuzzi & working condition of steam room and sauna room.
- To supervise the cleaning and hygiene standards of the gym area, changing room and swimming pool.

Products worked with:

Phytomer

December 2010 - February 2012 - Massage Therapist at JW Mariott Tripoli, Tripoli, Seychelles, (5 Star Hotel Spa)

Duties included:

As a pre- opening spa therapist the duties and responsibilities to share your knowledge and idea spacially in your department. Helping each by teamwork to reach one goal.

January 2010 - May 2011 - Massage Therapist at Contance Ephelia , Mahe, Seychelles, (5 Star Hotel Spa)

Duties included:

Pre- opening Team

Products worked with:

Home made products

November 2007 - April 2009 - Massage Therapist at Jumeirah Bab Al Sham Desert Resort and Spa , Dubai, UAE - United Arab Emirates, (5 Star Hotel Spa)

Duties included:

Massage and spa treatments

Products worked with:

Aromatherapy Associates products and treatments

Aromatherapy Facial

Scrubs and wraps

The Real Aromatherapy Experience

De-Stress Muscle Release

October 2006 - October 2007 - Massage Therapist at Fitness First Philippines, Manila, Philippines, (Health Club)

Duties included:

Proving wow treatments to the guest, Assist to the guest through answering the phone quiriest, like booking and reservation. Guest consultation concern, giving advice to the guest and recomments right treatments and products.

Up selling also is important. Cleanleness and hygine .

April 2006 - October 2006 - Massage Therapist at Enzon Gent Salon and Spa, Manama, Bahrain, (High Street Salon)

Duties included:

Providing spa treatments

Products worked with:

Efficasent Oil

Education and Qualifications:

2012 Department of Manpower and Placement, Jacusalem Street Cebu City Philippines
Certificate

Computer Literacy

2007 Philippines Holistic Wellness Institute Quezon City, Manila Philippines
College Graduate

Massage Therapy

2007 Philippines Holistic Institute
Diploma

Massage Therapy

2002 University of the Visayas
Graduated Hotel and Restaurant Management

Product Training:

July 2008 Aromatherapy Associates products and treatments
Bal Al Shams Desert Resort and Spa UAE Dubai

Aromatherapy Facial

Scrubs and wraps

The Real Aromatherapy Experience

De-Stress Muscle Release

August 2005 Phytomer
Fitness First Plus RCBC Plaza Ayala Avenue Makati City Manila, Philippines

Phytomer detoxifying

-Revitalizing and firming body wraps

-Seaweed mask for the hair and scalp

-Men's facial

**August
2005**

Beubelle

Fitness First Plus RCBC Plaza Ayala Avenue Makati City Manila, Philippines

I learned about the proper facial, eye contour and body wrapping

Vocational Qualifications

I am finished Hotel and Restaurant Management. I'm still on cross training in Human Resources now

Hobbies and Interests

Traveling , taking pictures, meeting new friends

CV created at www.spastaff.com

