

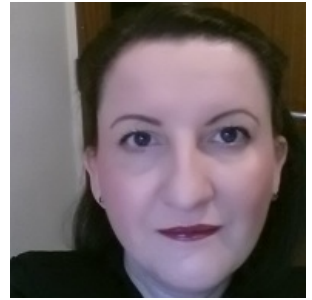
Curriculum Vitae

Female

D.O.B. 31 January 1977

Number of years working in industry:

24 years 1 month



Candidate ID Number: 13070

Nationality: British

Language Skills:

Fluent: English

Basic: French

Permitted to work in: UK - United Kingdom

Position Sought: Assistant Manager, Head Therapist, Senior Therapist

Personal Statement

I have loved developing my career in the beauty industry, not only have I learned beauty, spa and nail skills and techniques but also life experiences with travelling and working abroad.

My area that I shine is marketing and promotions, workshops and talks and instructing new therapists. Through inductions and training.

After working as a senior therapist at belton Woods these past 3 years, I have developed my leaderships skills, developed communication skills with handling complaints and queries and got an insight into basic business skills through conference calls to head office, completing business on the books to forecast earnings and generally overall running of the spa. I now wish to progress but have no way of advancing to a higher position with staff staying put in management roles.

I still have a lot more to learn and feel I am ready for new challenges.

Employment History:

August 2013 - Present - Senior Therapist at (most recent employer hidden for confidentiality) Grantham , UK - United Kingdom, (Hotel Spa)

Duties included:

Supervisor in spa of team of seven therapist

Reception duties, client booking or queries, cash up, stock take, business on the books, conference calls.

Set up retail days and workshops

Inducted and training new staff

Provide treatments 3 days week

Products worked with:

Espa

Jessica

July 2007 - Present - freelance writer at hair and beauty jobs.com, Surrey , UK - United Kingdom, (Home/Mobile)

Duties included:

Write articles for beauty websites

regular work with hair & beauty jobs.com

Published in The health & Beauty Salon magazine

Written book titled 'A beautiful career'

Products worked with:

N/A

October 2012 - July 2013 - Beauty Therapist at New image salon, Newark , UK - United Kingdom, (High Street Salon)

Duties included:

Treatments

Reception

Products worked with:

Guinot

Opi

October 2010 - January 2012 - Head Therapist at Tranquil Hair and Beauty, St George, Bermuda, Bermuda, (High Street Salon)

Duties included:

Provided spa and beauty treatments to clients

Trained beauty therapist in Spa Find treatments/ products

Developed promotional material to increase business revenue

Maintained cleanliness of the beauty salon

Stock inventory/ Stock ordering

reception duties, booking appointments for beauty & hair

organised spa parties /group bookings

Products worked with:

Spa Find

OPI

Career Break - had to wait for a new work permit from the Bermuda Immigration.

January 2006 - July 2010 - Senior Therapist at Bersalon , St Georges, Bermuda, (High Street Salon)

Duties included:

Provide spa and beauty treatments to clients

Retailed products

maintained cleanliness of beauty salon

reception duties, bookings for hair and beauty services, payments, voucher sales

maintained communal areas, laundry, tea/coffee

Stock ordering/inventory

Products worked with:

Guinot

Jessica

Career Break - worked in food factory near home, whilst I prepared documentation for my bermuda work permit

November 2003 - September 2005 - Senior Therapist at Harding Brothers, cruiseship, (Cruise Ship)

Duties included:

Guinot Facial Specialist onboard

Gel nails services, pedicures and Reflexology

Demonstrations of facials 2 weekly

drill/health and safety duties

retailed to passengers

responsible for promoting column and marketing to reach targets

port clean every week

spa tours every week

Products worked with:

Guinot

Alessandro nails/ gel nails

Absolute Aromas

Career Break - Training - industry-related

April 2002 - January 2003 - Beauty Therapist at Stobo Castle Health Spa, Peebles, UK - United Kingdom, (5 Star Hotel Spa)

Duties included:

Provide spa and beauty treatments to guests

Weekly demonstrations in Reflexology

Retailed to guests

Maintained cleanilness of rooms/ stations

Products worked with:

Thalgo

Finders

Darphin

Mavala

February 2001 - March 2002 - Beauty Therapist at Ragdale Hall Health Hydro, Melton Mowbray, UK - United Kingdom, (5 Star Hotel Spa)

Duties included:

Provided spa and beauty services to guests

Retailed to guests

Maintained cleanilness of spa

Attended motivational/ retailing/ customer care talks provided by spa director

Products worked with:

Finders

Clarins

Nailitiques

Decleor

Elemis

Education and Qualifications:

2014 National extension college

IGCSE

English Language

2013 National extension college

IGCSE

IGCSE History

2003 Newark & Sherwood college of FE

city & guilds 7307

Teaching Adult learners

2000 Newark & Sherwood College of FE

VTCT diploma

REFLEXOLOGY

2000 Newark & Sherwood College of FE

NVQ 3

BEAUTY THERAPY NVQ3

1996 Grantham college of FE

NVQ2

hairdressing

1996 Grantham College of FE

NVQ 2

Beauty therapy

2014 national extension college

IGCSE History A

IGCSE English Language B

1993 Lilley and Stone School

English D

History D

French D

Art D

Home Economics F

Science F

GCSEs

Product Training:

| | |
|----------------------|--|
| October 2013 | Espa Farnham Surrey at Espa training school Espa Essentials Hot stones |
| May 2012 | Thalgo trained in house thalgo face and body and hot stones |
| April 2012 | Elemis Elemis trainer inhouse Elemis face and body |
| February 2011 | Spa Find Goudhurst, Kent. Trained in spa find products and services Face and Body |
| October 2003 | Guinot Ascot training school Guinot facials |
| October 2003 | Guinot Ascot Learned Guinot product knowledge Hydradermie facials, Hydradermie plus facial, Beaute Neuve, liftosome and les Aromatics. We were assessed practically and theoretically. I achieved 95% in theory test. |
| October 2002 | Ionithermie trainer came to stobo castle ionithermie body and face |
| June 2002 | Mavala Stobo Castle by Training manager product knowledge and practical training written examination |
| August 2001 | decleor Newark, Training centre Face and body 'essential' training product knowledge training written test and practical test |
| April 2001 | Finder At Ragdale hall with Fnders trainer Spa body treatments inchwrap treatments Aligmud |
| April 2001 | Clarins Ragdale Hall Health Hydro Clarins Trainer came to Ragdale. |

Equilibre face and body treatments

product knowledge

written theory exam

practical exam

Vocational Qualifications

Achieved a diploma in writing saleable articles from an online educator

Studied how to write historical fiction with an online educator

Sea survival training, crowd management, crisis management and human behaviour, basic fire fighting (on cruiseships)

Supervisory management level 1

Hobbies and Interests

travelling

reading

history ancient/medieval

writing

flower arranging

volunteering - Brownies, Lincoln cathedral, newark castle, newark hidden heritage.

CV created at www.spastaff.com

