

Curriculum Vitae

Female

D.O.B. 11 February 1991

Number of years working in industry: 10 years 4 months

Candidate ID Number: 12950

Nationality: British

Language Skills:

Fluent: English

Good: Spanish

Permitted to work in: UK - United Kingdom

Position Sought: Spa Consultant, Spa Manager, Salon Manager, Spa Co-ordinator, Assistant Manager, Head Therapist, Treatment Manager / Spa Trainer, Senior Therapist, Beauty Therapist, Skin Clinic Therapist, College Tutor, Receptionist

Personal Statement

Seeking work in national and international locations and cruise ships

Employment History:

September 2018 - Present - Receptionist at (most recent employer hidden for confidentiality) London , UK - United Kingdom, (Hospital / Medical Clinic)

Duties included:

- Patient care
- booking appointments
- loading with drs
- prescription ordering
- calling patients with results

September 2017 - September 2018 - Beauty Therapist at Elizabeth Arden , London, UK - United Kingdom, (High Street Store)

Duties included:

- Performing Treatments
- Reception Duties
- Open and Close of Spa/Salon
- Stock control
- Rota
- Events planning
- Training
- Recruiting
- Opening Accounts
- Retail
- Target driven

Products worked with:

- Murad
- Decelor
- Dermalogica

- Elemis
- Guinot
- Ionithermie
- Artistic
- Margaret Dabbs
- Jane Iredale
- Skinceuticals
- Spa Find
- Hydradermie
- IPL
- Crystal Clear
- Morgan Taylor
- OPI
- La Sultane De Saba
- Comfort

June 2017 - September 2017 - Salon Manager at Ellisix, London, UK - United Kingdom, (High Street Salon)

Duties included:

- Managing a team of six
- inputting rota, client data, figures, targets.
- carrying out treatments
- liaising with suppliers and directors
- training staff in regards to treatments
- ordering stock, inventory and stock taking
- opening and closing the salon.

July 2015 - March 2017 - Retail Professional at Murad Ltd, London, UK - United Kingdom, (High Street Store)

Duties included:

- Mini facials
- stock take
- handling money
- taking payments
- inventories
- admin duties
- inputting data
- rota input
- weekly and monthly sales targets - achieving and setting

Products worked with:

Murad

Career Break - Job hunting

Education and Qualifications:

2012 University of the Arts London (London college of Fashion)

Degree

FdSc Beauty and Spa Management

Product Training:

August 2017	Environ
	liaa haas office
	Environ stage 1 facial training

