

# Curriculum Vitae

**Female**

**D.O.B. 08 November 1988**

**Number of years working in industry: 18 years 5 months**

**Candidate ID Number:** 12908

**Nationality:** British

**Language Skills:**

Fluent: English

**Permitted to work in:** UK - United Kingdom

**Position Sought:** Spa Consultant, Senior Therapist, Beauty Therapist, Massage Therapist, Receptionist, Retail Professional

## Personal Statement

During my working life I have gained experience working in both a retail and salon environment. This has given me the opportunity to develop good communication and sales skills with a wide range of people. I have demonstrated the ability to be self motivated as well as being a flexible and committed team member. I am looking to expand my versatility and look forward to learning challenging new skills. I am computer literate. Seeking work in Cheshire, Manchester and Cruise Ships

## Employment History:

**May 2012 - Present - Beauty Therapist** at (most recent employer hidden for confidentiality) Cheadle Hulme, UK - United Kingdom, (High Street Salon)

### Duties included:

- Independently working on clients performing the following treatments: Manual and Electrical Facials (micro-current and galvanic), Manicures and Pedicures (Mini to Luxury), Acrylic nail repairs, Lash and Brow Tinting, Waxing, Massage (Hot Stone, Indian head, Aromatherapy, Swedish), St Tropez Spray Tanning, Ear Piercing and Make-up
- Reception- taking payments, booking in clients etc.
- Maintaining salon hygiene to a high standard
- Assisting the hair stylists and general team work

### Products worked with:

Collin, NSI, Misa, Studex, Rimmel.

**Career Break** - Job hunting

**September 2011 - October 2011 - Beauty Therapist** at Advanced Rejuvenation, Wilmslow, UK - United Kingdom, (Day Spa)

### Duties included:

Reception, taking calls, meeting customers, assisting treatments, waxing, manicures, cleaning.

### Products worked with:

Lycon, LCN

**June 2011 - September 2011 - Retail Professional** at Be Relax, Manchester Airport, UK - United Kingdom, (Day

Spa)

**Duties included:**

- Working towards daily and monthly, individual and team targets, estimated by expected turnover per hour
- Opening and closing the salon
- Cash handling and working on the till
- The ability to be flexible and to work under pressure while maintaining empathy and respect
- Able to work independently and as part of a team in the salon
- Maintaining salon hygiene to recognised standards
- Retailing salon treatments and products including: Travel essentials, Massage products, Nail products and up selling treatments with additional extras
- Performing all salon treatments including: Massage, Manicures, Pedicures, Waxing, Facials, Minx and Shellac

**Products worked with:**

OPI, Be Relax, Shellac, Minx

**April 2010 - April 2011 - Senior Therapist** at Brazilian Waxing Company, Manchester, UK - United Kingdom, (High Street Salon)

**Duties included:**

- Full body waxing
- Male and female waxing
- Brazilian waxing (to the customers' specifications)
- Hollywood waxing
- BSC waxing
- Cleaning
- Reception

**Products worked with:**

Babyliss

**July 2008 - March 2010 - Beauty Therapist** at Refresh, Macclesfield, UK - United Kingdom, (Hair Salon)

**Duties included:**

- Body Massage (Swedish, Aromatherapy, Indian Head)
- Facials - manual
- St. Tropez lotion tanning
- Body exfoliation
- Manicure and pedicure (from basic to deluxe)
- Waxing
- Tinting brows and lashes
- Ear piercing
- Prom make
- Experience in working with a wide client base including physical disability
- Keeping client records
- Reception duties including: speaking to clients' on the telephone, meeting and greeting, booking treatments for hair and beauty, product sales and dealing with customer payment-up

**Products worked with:**

St.Tropez, Orly

**November 2007 - May 2008 - Retail Professional** at John Lewis, Brent Cross, UK - United Kingdom, (High Street Store)

**Duties included:**

- Specialist advice to customers on skin, body and hair care.
- Advising customers on nail care and make-up, specifically on the following brands: OPI, Nails.Inc, Essie, Mavala, L'Oreal and Bourjois.
- Fully trained in store on a large range of luxurious skin and body products.
- Merchandising and replenishing stock in the beauty department.
- Ensuring stock and display shelves are kept clean and presentable.

**Products worked with:**

Neal's Yard, Philosophy, L'Occitane en Provance, Molton Brown, Cow Shed, Ren, Dr Sebagh, Dr Hauschka, Alpha-H, Ahava, Nuxe, OPI, Mavala, Essie, Burts Bees, L'Oreal, Bourjois

**September 2006 - November 2007 - Beauty Therapist** at Body and Hair Works, Handforth, UK - United Kingdom, (High Street Salon)

**Duties included:**

Reception Duties, assisting in hair salon, Manicures, Pedicures, advanced facials, facials, tinting, waxing, massage, cleaning.

**Education and Qualifications:**

**2007 Stockport College Heaton Moor Campus**

NVQ 3

Holistic Course including:

Indian Head Massge, Aromatherapy pre-blended Massage,

High frequency (direct/indirect), Galvanic (desincrustation/iontophoresis)

Faradic, Micro Current, Vacuum Suction, Micro Dermabration,

G5 massage, Audio Sonic Massage.

**2007 Stockport College Heaton Moor Campus**

Diploma

Anatomy and Physiology

**2006 Stockport College Heaton Moor Campus**

NVQ 2

Beauty Therapy and Swedish Massage

**2005 Cheadle Hulme High School**

GCSEs (2005) Science (single award) B

English Language B

English Literature B

Mathematics B

Art B

French C

German C

Drama D

**2005 North Area College**

Level 1 NVQ Beauty Therapy Beauty Skills for Working Life entry level 3

**Product Training:**

**November 2012 NSI Acrylic Conversion**

NSI Salford

Half day course.

**July 2012 Collin Skincare & Retail**

The Yorkshire College of Beauty Therapy

3 Day Course. Covering products, facials and skin analysis.

**May 2012 Collin Service Improvement**

The Yorkshire College of Beauty Therapy

Day Course. Learning new techniques in salon retail and confidence building.

**November**

**2008**      **Michelle Porter Acrylic and Fabric nail application Michelle Porter Advanced Acrylic application**  
Alan Howard's Stockport  
5 day course.

**September 2008**      **Caflon Ear Piercing**  
Alan Howard's Stockport  
Half Day Course

**August 2008**      **St.Tropez Lotion**  
Manchester  
Day Course

**August 2007**      **Micro-dermabrasion Certificate**  
Stockport College Heaton Moor Campus  
Crystal Clear treatment. Additional course running along side NVQ 3 facial electrics.

**May 2007**      **Enhanced Massage with Thermal Stones**  
Stockport College Heaton Moor Campus  
Day Course.

**September 2006**      **Dermalogica training (step 1 & 2)**  
Stockport College Heaton Moor Campus  
3 Day Course

**Vocational Qualifications**

Key Skills Information and Communication Technology level 1  
Key Skills Improving own Learning and Performance level 2  
Key Skills Communication level 2

**Hobbies and Interests**

horse riding, swimming, dancing, music and sports car racing

CV created at [www.spastaff.com](http://www.spastaff.com)

