

Curriculum Vitae

Female

D.O.B. 31 July 1981

Number of years working in industry:

18 years 9 months



Candidate ID Number: 12802

Nationality: Serbian, Croatian

Language Skills:

Fluent: English, Serbo-Croatian

Good: Spanish

Basic: Italian, Russian

Permitted to work in: European Union, Serbia , Croatia, UK - United Kingdom

Position Sought: Spa Director, Spa Manager, Assistant Manager

Personal Statement

Good day,

I am highly experienced Spa Manager with Spa Therapist background and over 15 years of International work experience (cruise ships, private yachts, 5* spa resorts in US, UK, UAE, Montenegro, Seychelles, Ireland).

With vast experience, both hands on and supervisory, I believe I would be an asset to your Company. I have pre-opening experience and have lead and train teams of 5 - 25 staff.

I have finished Medical high school for Cosmetologist and CIBTAC College for Spa Management.

EU citizen (Croatia/Serbia), multilingual.

Best regards,

Natasa Jojic

Employment History:

October 2016 - Present - Spa Manager at (most recent employer hidden for confidentiality) Worldwide, Serbia , (Hotel Spa)

Duties included:

Running the worldwide recruitment agency helping connecting employers and staff from spa industry. Also doing the preliminary interviews, offering CV help with a spa staff without advance IT skills etc.

September 2019 - March 2021 - Spa Manager at Eccles Hotel, Glengarriff, Ireland, (Hotel Spa)

Duties included:

Managing entire spa and wellness area

Products worked with:

Voya

November 2015 - November 2017 - Assistant Manager at Atholl Palace, Scotland, Scotland, UK, UK - United Kingdom, (Hotel Spa)

Duties included:

Massage and beauty treatments, training other therapists in treatments and retail, assisting with staff recruitment, helping Spa manager with all other tasks

Products worked with:

Phytomer

September 2013 - October 2015 - Spa Manager at SanFERENCE Resort and Residences, Accra, Ghana, (5 Star Hotel Spa)

Duties included:

Overseeing day to day Spa operations including finances, marketing and employees (making rotas, incentives for reaching targets, training therapists etc), organizing trainings (retail, treatments).

My duties also involved travelling from one SanFERENCE property in Ghana to another in Montenegro, also visiting Headquarters in Ireland.

Products worked with:

Aromatherapy associates, Elemis

September 2010 - September 2013 - Spa Manager at San FERENCE Resort & Spa, Sutomore, Montenegro, (5 Star Hotel Spa)

Duties included:

Managing the spa operations from pre opening, leading the team of 15 therapists, creating spa menus and spa protocols, training all new staff, managing spa finances and stock orders.

Products worked with:

Elemis, Aromatherapy associates

March 2009 - August 2010 - Spa Manager at `Princess` 4* Conference hotel and Spa, Bar, Montenegro, (Hotel Spa)

Duties included:

Supervising spa receptionists and two other therapists, in charge of stock intake, implementing Microsoft Office skills in designing Spa fliers, massage/beauty treatments

January 2008 - February 2009 - Senior Therapist at Atmosphere Day spa, Telluride, Colorado, USA - United States, (High Street Salon)

Duties included:

Assisting Spa manager in making weekly rota for therapists, performing therapist duties: massage, body treatments, facials, conducting retail trainings.

March 2005 - December 2007 - Massage Therapist at Carnival Cruise Line, Worldwide, USA - United States, (Cruise Ship)

Duties included:

Massage, face and body treatments, retail

Education and Qualifications:

2015 Canada

CIBTAC/BABTAC

Spa Management College

2003 Steiner Academy

Certificate

Hot Stone Massage, Aroma Spa Ocean Wrap, Indian Scalp Massage, Aromatherapy

2000 Medical high school

Esthetic care Excellent

Massage (practical) Excellent

1998 `Professional`

Swedish massage

Sport massage

Therapy sciatica massage

Manual lymphatic drainage

Anticellulite massage

Product Training:

February
2005

Elemis

Steiner Academy, London UK

Use of face and body products in treatments, active ingredients and effects in treatment, retail.

Vocational Qualifications

First aid

STCW - seamen course

Microsoft office

Micros/Fidelio/SpaSoft/Opera+/Concept

Hobbies and Interests

I love swimming, mountain hiking, travel, music events, networking..

CV created at www.spastaff.com

