

Curriculum Vitae

Female

D.O.B. 03 October 1994

Number of years working in industry:

6 years 3 months



Candidate ID Number: 122816

Nationality: Indian

Language Skills:

Fluent: English

Good: Arabic

Basic: French

Permitted to work in: India

Position Sought: Salon Manager, Hair Stylist, Retail Professional

Personal Statement

Hardwork and punctual

Employment History:

May 2017 - March 2022 - Salon Manager at (most recent employer hidden for confidentiality) Al -wakra , Qatar, (Hair Salon)

Duties included:

Responsibilities

- Oversee daily salon operations
- Hire and train beauticians, as needed
- Organize employees' shifts, considering peak times and seasonality
- Order beauty products, like creams and essential oils and replenish stock
- Arrange for regular maintenance services for all equipment
- Apply hygiene practices across all beauty stations
- Ensure all beauty treatments meet high quality standards
- Maintain staff records, including salaries and working schedules
- Promote services, products and discounts on social media
- Keep updated records of costs and revenues (e.g. daily, monthly and quarterly)
- Run online competitions and offer discount packages to attract new customers

Products worked with:

Kerastase, L'oreal, Biological Recheche, Joico Schwarzkopf, RG , majestic keratin , Nashi, Goldwell, Essie, Dermalogica , makeup forever, krylon ,

June 2016 - March 2017 - SALON SUPERVISOR at ALMAYA GROUP , DUBAI , (5 Star Hotel Spa)

Duties included:

- Reporting (BRANCH PERFORMANCE, SALES MONTHLY)
- MAINTENANCE WORK REMINDER.
- SOCIAL MEDIA UPDATE (SENDING PROMOTIONAL SMS, FACEBOOK/INSTAGRAM UPDATE, DAILY OFFERS)
- MARKETING(PROMOTING CROSS PROMOTION, PHOTO SHOOTS EVENTS,CONTEST FOR DUBAI MARINA

- MUMS)
- MENTORING TEAMS OF 4 BRANCHES (3 LADIES AND 1 MENS SALON AND SPA)
- PERFORMING SERVICES (HAIR ONLY)

September 2015 - May 2016 - Spa Manager at VANITY SALON AND SPA, EGYPT , (5 Star Hotel Spa)

Duties included:

- In- charge of day to day operations (CLOSING AND OPENING PROCEDURE)
- Administration, client relationship(CONSULTING CLIENTS ON THE BASIS OF THEIR SERVICE NEEDS, APPROACHING FOR YEARLY MEMBERSHIP PACKAGES, BOOKING APPOINTMENTS.
- MARKETING PROMOTION (SENDING PROMOTIONAL SMS/MAIL TO RESPECTIVE CLIENTS, DISTRIBUTION OF FLYERS, PREPARATION OF WEEKLY /DAILY PACKAGES)
- PERFORMING SERVICES (HAIR, SKIN , FOR CLIENTS)

Education and Qualifications:

2024 CITY AND GUILD

Degree

- DIPLOMA IN COURSE OF INSTRUCTION BEAUTY (21-02-2012)
- DIPLOMA IN COURSE OF INSTRUCTION IN HAIR CHEMICAL (21-02-2012)
- DIPLOMA IN COURSE OF INSTRUCTION IN HAIRCUT AND BLOW-DRY (21-02-2012)
- DIPLOMA IN INTERNATIONAL HAIRDRESSING APPROVED BY CITY AND GUILD , UK (04-04-2012 TILL 03-07-2012)
- CERTIFICATE IN COLOUR ESSENTIAL COLOUR SEMINAR IN CHENNAI (22-05-2014)
- CERTIFICATE IN CUT & COLOUR WORKSHOP IN QATAR

Product Training:

March 2024 **Biological recherche**
 Qatar
 Not received

Vocational Qualifications

Safety aid

Hobbies and Interests

Cooking, doing hair , watching Netflix

CV created at www.spastaff.com

