

# Curriculum Vitae

**Female**

**D.O.B. 03 October 1994**

**Number of years working in industry:**

**6 years 3 months**



**Candidate ID Number:** 122816

**Nationality:** Indian

**Language Skills:**

Fluent: English

Good: Arabic

Basic: French

**Permitted to work in:** India

**Position Sought:** Salon Manager, Hair Stylist, Retail Professional

## Personal Statement

Hardwork and punctual

## Employment History:

**May 2017 - March 2022 - Salon Manager** at (most recent employer hidden for confidentiality) Al -wakra , Qatar, (Hair Salon)

### Duties included:

Responsibilities

- Oversee daily salon operations
- Hire and train beauticians, as needed
- Organize employees' shifts, considering peak times and seasonality
- Order beauty products, like creams and essential oils and replenish stock
- Arrange for regular maintenance services for all equipment
- Apply hygiene practices across all beauty stations
- Ensure all beauty treatments meet high quality standards
- Maintain staff records, including salaries and working schedules
- Promote services, products and discounts on social media
- Keep updated records of costs and revenues (e.g. daily, monthly and quarterly)
- Run online competitions and offer discount packages to attract new customers

### Products worked with:

Kerastase, L'oreal, Biological Recheche, Joico Schwarzkopf, RG , majestic keratin , Nashi, Goldwell, Essie, Dermalogica , makeup forever, krylon ,

**June 2016 - March 2017 - SALON SUPERVISOR** at ALMAYA GROUP , DUBAI , (5 Star Hotel Spa)

### Duties included:

- Reporting (BRANCH PERFORMANCE, SALES MONTHLY)
- MAINTENANCE WORK REMINDER.
- SOCIAL MEDIA UPDATE (SENDING PROMOTIONAL SMS, FACEBOOK/INSTAGRAM UPDATE, DAILY OFFERS)
- MARKETING( PROMOTING CROSS PROMOTION, PHOTO SHOOTS EVENTS,CONTEST FOR DUBAI MARINA

MUMS)

- MENTORING TEAMS OF 4 BRANCHES (3 LADIES AND 1 MENS SALON AND SPA )
- PERFORMING SERVICES ( HAIR ONLY )

**September 2015 - May 2016 - Spa Manager** at VANITY SALON AND SPA, EGYPT , (5 Star Hotel Spa)

**Duties included:**

- In- charge of day to day operations (CLOSING AND OPENING PROCEDURE)
- Administration, client relationship(CONSULTING CLIENTS ON THE BASIS OF THEIR SERVICE NEEDS, APPROACHING FOR YEARLY MEMBERSHIP PACKAGES, BOOKING APPOINTMENTS).
- MARKETING PROMOTION (SENDING PROMOTIONAL SMS/MAIL TO RESPECTIVE CLIENTS, DISTRIBUTION OF FLYERS, PREPARATION OF WEEKLY /DAILY PACKAGES)
- PERFORMING SERVICES (HAIR, SKIN , FOR CLIENTS)

**Education and Qualifications:**

**2024 CITY AND GUILD**

Degree

- DIPLOMA IN COURSE OF INSTRUCTION BEAUTY (21-02-2012)
- DIPLOMA IN COURSE OF INSTRUCTION IN HAIR CHEMICAL (21-02-2012)
- DIPLOMA IN COURSE OF INSTRUCTION IN HAIRCUT AND BLOW-DRY (21-02-2012)
- DIPLOMA IN INTERNATIONAL HAIRDRESSING APPROVED BY CITY AND GUILD , UK (04-04-2012 TILL (03-07-2012)
- CERTIFICATE IN COLOUR ESSENTIAL COLOUR SEMINAR IN CHENNAI (22-05-2014)
- CERTIFICATE IN CUT & COLOUR WORKSHOP IN QATAR

**Product Training:**

**March 2024**

**Biological recherche**

Qatar

Not received

**Vocational Qualifications**

Safety aid

**Hobbies and Interests**

Cooking, doing hair , watching Netflix

CV created at [www.spastaff.com](http://www.spastaff.com)

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