

# Curriculum Vitae

**Female**

**D.O.B. 10 August 1962**

**Number of years working in industry: 5 years 8 months**

**Candidate ID Number:** 11807

**Nationality:** Sri Lankan

**Language Skills:**

Fluent: English

**Permitted to work in:** Sri Lanka

**Position Sought:** Assistant Manager, Head Therapist, Senior Therapist, Beauty Therapist

## Personal Statement

I am a CEDESCO & CIBTAC (UK) qualified beauty therapist having nearly 15 years experience with every aspects of beauty work such as Aroma Therapy body massage, deep tissue body massage Indian head massage Body Therapy such as body wraps Intimate waxing (Brazilian and Hollywood waxing) (Hot and Warm Wax) facials using Dermalogica Elemis Guinot (Hydradermy) and Diamond Peel treatments etc Also Manicure and Pedicure, eyelash and eyebrow tint., waxing.

I am a person who could carry responsibilities in a busy salon environment, with reception duties banking accounting computer work and stock management. Also, with high cleanliness and hygiene standards of the salon as I owned my own salon in my country in Sri Lanka for 5 years. Also I would like to mention that I am very loyalty and trustworthy person who loves the hard work, and able to promote the business in treatments and products sale.

Seeking work in Sri Lanka,UK other International Locations and Cruise Ships.

## Employment History:

**August 2009 - November 2010 - Senior Therapist** at (most recent employer hidden for confidentiality) UK, UK - United Kingdom, (Day Spa)

### Duties included:

- Diamond Peel Treatment for Face
- Try Enzyme Facial, Oxygen Facial, Face Lifting Lymph Drainage Massage for face and neck
- Aroma Therapy Body Massage, Indian head Massage, Deep Tissue Massage and Hot Stone Massage, Foot Massage, Reflexology
- Body Scrubs with Elemis Ginger and Salt Body Scrub, Body Wraps, Body Nourishing Mask
- Fast waxing with Hot and Warm Wax
- Eye lash and Eyebrow Tint and Tweezing
- Relaxing Indian Head Massage and Reflexology

### Products worked with:

ELEMIS

DERMALOGICA

GUNIOT

ST. IVES

NATURE SECRET

NATURES WAY

**Career Break** - Job hunting

**August 2003 - January 2008 - PROPRIETOR/MANAGING DIRECTOR** at SALON NETHELI, Dehiwela, Sri Lanka, (High Street Salon)

**Duties included:**

- Hair Cuts & Colours, Highlights
- Scalp Treatments for falling Hair/Damaged Hair
- Body Exfoliates and Full Body Massages
- Facials such as Acne Treatments, Face Lifting, Gold Facials
- Silver Facials Pearl Facials Using Aroma Therapy
- Face Massages, Face Bleaching etc.,
- Permanent Hair Straightening, Hair Perming
- Manicure and Pedicure
- Hair Styles and makeup
- Bridal Dressing
- Sales of Cosmetic Products
- Salon Management such as Customer Handling, Booking Appointments, Banking, Cosmetic Sales and Purchasing.

My main achievements in this position are:

Assurance of quality service to the Customers in order to keep their satisfaction within the accepted Range.

Implemented more efficient methods to improve the quality of service using new machinery and equipments

**Education and Qualifications:**

**2009 MARIES UNISEX HAIR DESIGN AND BEAUTY CENTRE SRI LANKA (A CITY AND GUILDS APPROVED BEAUTY CENTRE)**

HIGHER DIPLOMA IN BEAUTY CULTURE

- Also, I have been working for Maries Unisex Hair design & Beauty Centre as a Assistant Hair Dresser/Beautician and was promoted to Senior Hairdresse

**2009 RAY COCHRANE BEAUTY SCHOOL UK**

CEDESCO AND CIBTAC

**Product Training:**

**August 2009 RENE GUNOT**

RAY COCHRANE BEAUTY SCHOOL UK

Cedesco and Cibtac training

**Vocational Qualifications**

Completed a Diploma in Computer Studies from London Business School (Pvt) Ltd., in Colombo Sri Lanka in 1999

Part Completed Australian Computer Society Examination in IT (ACS) in 2002 Subjects as follows.

Systems Analysis 59 marks

Programming 62 marks

Completed a Certified e-commerce Developer Program from IDM Software International (Pvt) Ltd. Colombo Sri Lanka in 2002

Also, I have followed an advance Haircutting Course from Pivot Point International Singapore in 2005.

I have completed and Advanced Course in Aroma Therapy from Image Consultants, Colombo, Sri Lanka in 2003

Certificate of Graduation in Professional Hair Cutting & Styling from BARBIZON SCHOOL OF BANGKOK THAILAND in September 2007

ALSO, I WOULD LIKE TO MENTION THAT I HAVE A GOOD TALENT IN CONVINCING CLIENTS AND PROMOTE BUSINESS AND GOOD SALES ABILITY OF SAILING PRODUCTS AND TREAMENTS.

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