

Curriculum Vitae

Female

D.O.B. 01 May 1968

Number of years working in industry: 23 years 11 months

Candidate ID Number: 11784

Nationality: British

Language Skills:

Fluent: English

Permitted to work in: Sweden, Spain, Portugal, Netherlands, Malta, Luxembourg, Italy, Ireland, France, Denmark, UK - United Kingdom

Position Sought: Assistant Manager, Head Therapist, Treatment Manager / Spa Trainer, Holistic Therapist, Complementary Therapist, Spa Trainer

Personal Statement

A people orientated individual who is passionate about my chosen career. Conscientious and reliable, with a strong attention to detail. Adaptable and patient with excellent communication and motivational skills. Confident and outgoing, who is resourceful, organised and hardworking.

Presently looking for a role where all my skills and experience can be utilised to their highest potential.

Seeking work in UK, USA and other International Locations.

Employment History:

April 2010 - Present - Spa Therapist at (most recent employer hidden for confidentiality) Southampton, Bermuda, (5 Star Hotel Spa)

Duties included:

Performed a full range of body/beauty/holistic treatments to an international spa clientele. To consistently exceed client expectations by offering 5* customer service at all times.

Responsible for reaching sales targets. Home care advice to client

Products worked with:

B Kamins, Kerstin Florian, Essie,

October 2009 - March 2010 - Spa Therapist at Chevin Country Park Hotel & Spa, Leeds, UK - United Kingdom, (Hotel Spa)

Duties included:

Responsible for spa treatment rooms set up and design.

Sourcing major suppliers for spa products and equipment.

Setting up internal and external marketing initiatives.

Performing a full range of spa treatments

Staff Training

Products worked with:

Decleor, Jessica

January 2009 - October 2009 - Self Employed Holistic Therapist at N/A, Leeds, UK - United Kingdom, (Hotel Spa)

Duties included:

Performed a full range of holistic therapies.

Worked on a self-employed basis whilst trying to secure a full time position in an organisation where my skills and experience could be fully utilised and developed further.

November 2006 - October 2008 - Head Therapist at Aru Spa & Salon, White Rock, Canada, (Day Spa)

Duties included:

Initially reporting to the Spa Owners, I assisted in the opening of this high end day spa

Initially responsible for the daily operations of the spa

Designed and implemented treatment training manuals

Set up spa systems and procedures

Recruitment and training of spa staff

Performed a full range of spa treatments

Products worked with:

Dermalogica, Comfort Zone, OPI

November 2005 - August 2006 - Spa Supervisor at Novo Spa & Salon, Toronto, Canada, (Day Spa)

Duties included:

Reporting directly to the spa owners, I assisted in the opening of this high end city day spa.

Responsible for the daily spa operations.

I set up and maintained high standards in service and treatments to ensure the continued growth and development of the spa.

Recruitment, Training and development of all spa staff.

Performed a wide range of spa treatments.

Products worked with:

Dermalogica, OPI

February 2004 - December 2004 - Beauty Therapist at Fairmont Southampton, Southampton, Bermuda, (5 Star Hotel Spa)

Duties included:

Provided a full range of beauty, body and holistic spa treatments.

Products worked with:

B Kamins, Kerstin Florian, Jessica

October 2003 - January 2004 - Spa Manager at Marriott Hollins Hall Hotel & Country Club, Leeds, UK - United Kingdom, (Hotel Spa)

Duties included:

Responsible for the daily management and maintainence of the spa.

Provided a full range of beauty and body spa treatments.

Products worked with:

Dermalogica, Jessica

October 2003 - January 2004 - Spa Manager at Marriott Hollins Hall Hotel & Country Club, Leeds, UK - United Kingdom, (Hotel Spa)

Duties included:

Responsible for the daily management and maintainence of the spa.

Provided a full range of beauty and body spa treatments.

Products worked with:

Dermalogica, Jessica

October 1999 - December 2002 - Spa Manager at Anassa Hotel Resort, Polis, Cyprus, (5 Star Hotel Spa)

Duties included:

I successfully secured my first role in the spa industry as a Spa Therapist in this 5* deluxe hotel resort and member of Preferred Hotels & Resorts Worldwide.

In 2000, I was promoted to Head Spa Therapist and due to my continued hard work and dedication I was offered the role of Spa Manager in 2001

I was responsible for the daily operations and management of this thalassotherapy spa, housing an extensive range of spa facilities.

Provided a full range of spa treatments.

Products worked with:

Espa, Thalion, Jessica

Education and Qualifications:

1999 YORKSHIRE COLLEGE OF BEAUTY THERAPY

DIPLOMA

C.I.D.E.S.C.O

1999 YORKSHIRE COLLEGE OF BEAUTY THERAPY

DIPLOMA

ITEC AROMATHERAPY

1999 YORKSHIRE COLLEGE OF BEAUTY THERAPY

DIPLOMA

ITEC/CIBTAC Beauty

1999 YORKSHIRE COLLEGE OF BEAUTY THERAPY

DIPLOMA

ITEC/CIBTAC PHYSIATRICS

1999 YORKSHIRE COLLEGE OF BEAUTY THERAPY

DIPLOMA

ITEC/CIBTAC ELECTROLYSIS

1999 YORKSHIRE COLLEGE OF BEAUTY THERAPY

DIPLOMA

ITEC HONOURS

1984 Prince Henry's Grammar School

O Levels: English Language, History, Art, Commerce, Mathematics

Product Training:

April 2010 Kerstin Florian

Bermuda

One week training course on product knowledge and facial and body treatments.

January 2010

Jessica

Huddersfield, UK

2 day training course on Jessica products and manicure/pedicure treatments.

December 2009

Decleor

London and St Anne's, UK

Intensive 2 week course on facial and body treatments.

March 2007

OPI

Aru Spa, B.C. Canada

In-house training.

February 2007

Comfort Zone

Aru Spa, B.C, Canada

Received one week intensive training in both facial and body treatments

December 2002

Espa

Surrey, UK

I received Espa training at their head office in Surrey UK. I received training in both initial product knowledge/treatments and their ayurvedic treatments.

July 1999

Dermalogica

Leeds College of Beauty Therapy

I initially trained with Dermalogica at beauty school. However, I have used the product line several times during my career. (the latest time being at Aru Spa, Canada in October 2008).

Vocational Qualifications

RSA qualifications in Communications/Social Psychology and Accounting Stage 1 and Business and Administration

CLAIT (Computer Literacy and Information Technology): Microsoft Word, Excel, Powerpoint

Diploma in Display and Exhibition (Foundation Art Course)

Hobbies and Interests

Travel, outdoor pursuits, history, art, theatre, yoga

