

Curriculum Vitae

Female

D.O.B. 06 December 1981

Number of years working in industry: 10 years 3 months

Candidate ID Number: 11145

Nationality: British

Language Skills:

Fluent: English

Permitted to work in: UK - United Kingdom

Position Sought: Spa Manager, Salon Manager, Spa Co-ordinator, Assistant Manager, Treatment Manager / Spa Trainer, Area Sales Representative, Membership Sales Professional, Trainer

Personal Statement

I am a caring, conscientious person who loves to meet new people.

I'm very adaptable to different situations and thrive on challenges that are set for me.

I'm looking to move up in the spa industry and am extremely willing and ready to learn more and accept new challenges and responsibilities.

Seeking work in Cambridgeshire, UK.

Employment History:

December 2006 - January 2011 - Treatment Supervisor at (most recent employer hidden for confidentiality)
London, UK - United Kingdom, (5 Star Hotel Spa)

Duties included:

- Managing a team of 20 therapists.
- Co ordinating rotas
- Tracking product sales within the team. Creating incentives to keep sales up.
- Working out KPI'S for each therapist.
- Inventory: Ordering stock and tracking it each month. inputing all inventory figures.
- In house treatment training
- Organising therapist training courses.
- Reception/Concierge duties
- MOD Shifts
- Looking after VIP guests, carrying out treatments on journalists.
- Expense reports.
- Health and safety

Products worked with:

Espa Fully trained to ayurvedic level

June 2006 - November 2006 - Senior Therapist at Rejuve LTD, Heathrow Airport, UK - United Kingdom, (Health Club)

Duties included:

- 5 star lounge area for business travellers
- Carrying out treatments specifically designed for travellers
- Looking after the work place
- Mentoring younger colleagues with additional training
- Selected from the team to carry out treatments on a high class flight from London to New York.

Products worked with:

Jurleque

November 2005 - June 2006 - Beauty Therapist at Pennyhill Park, Surrey, UK - United Kingdom, (5 Star Hotel Spa)

Duties included:

- Carrying out all treatments:
- swedish, aromatherapy massage
- body wraps
- beauty treatments
- facials
- reception duties

Products worked with:

They had their own organic product range

Li'Tya aboriginal austrailien products

April 2005 - November 2005 - Beauty Therapist at Anassa Hotel, Polis, Cyprus, (5 Star Hotel Spa)

Duties included:

- Carrying out all treatments
- stock control
- reception duties
- opening and closing of spa

Products worked with:

Espa

December 2002 - April 2005 - Beauty Therapist at Grayshott Hall, Surrey, UK - United Kingdom, (Hotel Spa)

Duties included:

Therapist Duties

- Carrying out treatments
- Training new starters
- Stock Control

Products worked with:

- Clarins
- Decleor
- Guinot
- Thalgo
- St Tropez
- Jessica
- Aromatherapy Associates

September 2000 - December 2002 - Beauty Therapist at Beauty at Constance Woods, Leicestershire, UK - United Kingdom, (High Street Salon)

Duties included:

- Carrying out all treatments
- Opening and closing of salon
- Ordering Stock
- Client open evenings

Products worked with:

- Espa
- Caci
- St Tropez
- Nailteques

Education and Qualifications:

2010 South Thames College London

NVQ

NVQ in Team Leading

2000 North Warwickshire and Hinckley College

NVQ Beauty Therapy Levels 2 and 3

1998 John Cleveland College

- English
- Maths
- Geography
- Biology
- Physics
- chemistry
- Drama

Product Training:

**August
2008**

Espa

Espa House Farnham Surrey

Completed all levels of training:

- Essentials face and body
- Concept hot stone massage
- Ayurvedic treatments
- Pre Natal
- Hip & Thigh
- Deep Tissue Massage
- Balinese Massage
- Superactive Facials

**March
2003**

Guinot

Guinot Training School Ascot Surrey

Guinot Hydradermy Facials

June 2002 Aromatherapy Associates

Aromatherapy Associates Trainer Grayshott Hall Surrey

Aromatherapy Associates Facials

June 2002 Thalgo

In house trainer Grayshott Hall Surrey

- Marine Body scrubs and wraps
- Collagen Facial
- Lemon Verbena Facial

June 2002 Jessica

Jessica Trainer Grayshott Hall Surrey

Jessica manicure and pedicure

May 2002 Clarins

Clarins Training School Oxford Circus London

- Clarins Face
- Clarins Body
- Clarins Pro Active Face
- Clarins Pro Active Body

May 2002 Decleor

In House Training with in house trainer Grayshott Hall Surrey

Body treatments:

- Mother to be
- Body Wraps

September 2001 Caci

Derby Caci Training School

- Caci Lifting and firming facial
- Caci Quantum body treatments

March 2001 St Tropez

St Tropez Trainer Beauty at Constance Woods

St Tropez application not spray tan

January 2001 Nailteques

Coventry Nailteques Training School

Nailteques specialised manicure

Vocational Qualifications

Day course in Excel and Word

In house courses at Mandarin Oriental for Management Training.

Hobbies and Interests

Exercising: Regularly attend a gym and enjoy exercise classes

Reading keeping up on spa news

Socialising with friends

Going to gigs and festivals

CV created at www.spastaff.com

