

Curriculum Vitae

Female

D.O.B. 05 April 1994

Number of years working in industry:

7 years 5 months



Candidate ID Number: 102035

Nationality: Nigerian

Language Skills:

Fluent: English

Basic: Yoruba

Permitted to work in: Nigeria

Position Sought: Beauty Therapist, Esthetician

Personal Statement

Enthusiastic and eager to contribute the best of my ability to improve team success/organisational objectives through smart work and attention to details.

Achieving managerial goals while engaging in organisational development through clear understanding of task and training in skills.

Motivated to learn, self develop and excel.

Seeking work in international locations and cruise ships

Employment History:

May 2022 - Present - Esthetician at (most recent employer hidden for confidentiality) Lekki phase1, Lagos., Nigeria, (Day Spa)

Duties included:

Welcome and Greet clients

Consult and recommend treatment based on clients skin need

Explain treatment procedures and render service treatment

Upsell 1303 skincare products and other services to client

Give detail explanation on after care treatment and usage of home care products

Confirm client payment and forward all information to front desk office

Do a follow up with front desk officer and customer care rep on clients follow up

Products worked with:

1303 Skincare Products

August 2020 - December 2020 - Esthetician at Skin Esthetique, Ajah/Lekki, Lagos., Nigeria, (Home/Mobile)

Duties included:

ROLES AND RESPONSIBILITIES

- Communicate with clients to understand their specific skincare objectives
- Record and keep clients data with a clear handwriting on client card
- Take periodic photograph of each session to mark clients progress and analyze treatment goals
- Analyze clients to offer most suitable service option
- Recommend treatment services and products that enhance clients skin, beauty and wellness goals
- Educate clients on procedures to be carried out so they know what to expect
- Provide continuous online and offline support to clients until their desired result is achieved and beyond
- Ensure that all equipment are well cleaned and maintained at all times
- Participate in promotion and exhibition
- Advocate and market products, treatment and services to prospective and existing clients
- Meet and exceed clients treatment expectation by offering detailed and professional skincare
- Independently transport, carry and setup all equipment as required for treatment within the space provided by the client in the case of home service
- Independently pickup, move and transport treatment equipment back to the office
- Issue receipt
- Book follow up appointment with client and communicate appointment dates with the administrative officer
- Prescribe and retail all facial and body products to client as needed to meet client's skin need and overall treatment goal
- Upsell client by offering products, treatment and services that is beneficial to their skin need, treatment goal, personal or lifestyle
- Attend in house or external training as needed to continuously deliver professional and excellent services
- Pamper and treat groups of people at spa party events
- Work with other members of the team to generate ideas on a new project or give suggestions on how to improve existing projects
- Attend exhibitions, trade show and other promotional events and professional showcase and offer products and services to interested and prospective clients
- Record videos of procedure to promote the brand

ROLES OF PROCEDURES PERFORMED

- Corrective skincare
- Manicure and Pedicure
- Massage
- Facials
- Waxing
- Spa party engagement
- Training and mentoring
- Products and treatment development
- Marketing and sales of retail and professional products

Products worked with:

RegimA Zone

January 2020 - July 2020 - Supervisor at Gene Bendi, Ikoyi, Lagos., Nigeria, (Product Company)

Duties included:

- Creating and managing team schedules
- Managing work flow
- Resolve employees dispute and issues
- Evaluating performance and providing feedbacks
- Training and mentorship of new hires
- Marketing and sales
- Assist administrative officer
- Join administrative officer for stock taking

July 2018 - December 2019 - Beauty Therapist at Clems Makeup&Spa, Vulcanizer, Egbeda Lagos., Nigeria, (Day Spa)

Duties included:

ROLES PERFORMED

- Perform the duties of a receptionist when needed
- Massage
- Pedicure and Manicure
- Facials

- Make up and Gele
- Body Polish(Exfoliation)
- Body Steam (Use of Sauna)

Products worked with:

Auraflare skincare products

January 2017 - June 2018 - Student/Beauty Therapist at Elegant Twins Institute , Ogunlana drive, Surulere Lagos., Nigeria, (College)

Duties included:

Learning, Studying and Researching on the follow subjects and Courses

- Manual Facials
- Full Body massage
- Pedicure and Manicure
- Make up
- Waxing
- Body polish
- Reflexology
- Trichology
- Chemistry
- Chemical Hair relaxing and straightening
- Anatomy and physiology
- Personality development
- Hair and scalp treatment
- Bacteriology
- Hair coloring
- Nails
- Skin

Products worked with:

Drug store products

Education and Qualifications:

2022

2022 Pluto Beauty Institute

Certificate Of Training

Advance Facial Treatments (Hydra facial, Microneedling, Dermaplaning, Microdermabrasion, Skin Analysis)

2022 Pluto Beauty Institute

Certificate Of Training

Advance Chemical peel for Face and Body

2021 Institute Of Aesthetic

Certificate Of Participation

Master Class Session on Combined Treatment Protocol For Treatment Of Acne And Hyperpigmentation

2018 Elegant Twins Institute

Diploma in Cosmetology

Beauty Therapy and Cosmetology

2018 Glittering health beauty

Certificate of participation

Ayurvedic facials

2010 St Mary College

West African Examination Council (WAEC)

2005 Emacalex Nursery and Primary School.

First School Leaving Certificate (FLSC)

Product Training:

**August
2020**

RegimA ZOne

Skin Esthetique

Ajah/Lekki, Lagos Nigeria.

- Use of RegimA spa products
- Proper skin analysis
- Product prescription for specific skin concern and need

Hobbies and Interests

Reading

Researching

Travelling

Socializing

CV created at www.spastaff.com

